



**PortageRecycles.com**

**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, September 10, 2020 at 9:09 AM with the following members present via Zoom video conference:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending Director Bill Steiner and County Administrator Gene Roberts.

**Approval of Minutes: September 3, 2020**

**Motion: Commissioner Kline**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Clyde, Yea;  
**Motion Carries**

**RESOLUTION NO. 20-130 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on September 10, 2020 in the total payment amount of **\$18,448.47 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-131 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the District Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

09/10/20	220	\$489.23
09/10/20	270	410.79
09/10/20	271	2,450.46
Total		\$3,350.48

;and be it further

- RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-132 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

**WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$ 12,097.56** dated September 10, 2020 shall be paid; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

1. Amend Resolution 20-125 Authorizing the sale of Obsolete Equipment by the Portage County Solid Waste Management District by Public Auction./Resolution No. 20-133
  - Director Steiner is amending the resolution to remove the 1995 White GMC Tandem Axle tractor as it was originally scheduled to be sold at auction, but the Water Resources Department can use it for at least the next 6 months.

**RESOLUTION NO. 20-133 - RE: AMEND RESOLUTION 20-125 AUTHORIZING THE SALE OF OBSOLETE EQUIPMENT BY THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT BY PUBLIC AUCTION.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** the Portage County Solid Waste Management District Board of Commissioners adopted Resolution 20-125 on August 27, 2020, authorizing the Portage County Solid Waste Management District to sell obsolete equipment by public auction; and

**WHEREAS,** the Board of Commissioners wished to amend Resolution 20-125 by removing the 1995 White-GMC Tandem Axle Tractor VIN# 4VUDBRF3SR834355 from the public auction as the truck is needed by another department within the County; now there for be it

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners does agree to amend Resolution 20-125;

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

2. The Portage County Board of Commissioners certifies to the Portage County Auditor unpaid charges for recycling collection services on all residential properties in the Portage County Solid Waste District./Resolution No. 20-134

**RESOLUTION NO. 20-134 - RE: PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD OF COMMISSIONERS CERTIFIES TO THE PORTAGE COUNTY AUDITOR UNPAID CHARGES FOR RECYCLING COLLECTION SERVICES ON ALL RESIDENTIAL PROPERTIES IN THE PORTAGE COUNTY SOLID WASTE DISTRICT**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** the Board of Solid Waste Management District Commissioners certifies unpaid charges for residential curbside recycling collection services for:  
Franklin and Rootstown Townships from July 1, 2019 through June 30, 2020,  
Hiram Township and Hiram Village from Sept. 1, 2019 to August 31, 2020,  
Mantua and Shalersville Townships from July 1, 2019 to June 30, 2020,  
City of Aurora from July 1, 2019 to June 30, 2020,  
Brimfield Township June 14, 2019 to December 31, 2019,  
Ravenna Township from August 1, 2019 to July 31, 2020,  
Suffield Township from July 30, 2019 to July 29, 2020,  
Atwater from June 15, 2019 to June 14, 2020,  
City of Kent from June 1, 2019 to August 31, 2020,  
City of Streetsboro from July 16, 2019 to July 15, 2020 to be placed on the Portage County Real Property Tax Duplicates for collection on the 2021 Property taxes, and

**WHEREAS,** it is found and determined by this Board that through Ohio Revised Code, Section 343.08 the District Commissioners can certify to the Portage County Auditor those charges unpaid for recycling services provided on mandatory recycling collection programs, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums; now therefore be it

**RESOLVED,** that this Board certifies to the Auditor of Portage County said charges for recycling services in the Portage Solid Waste District, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums which have received collection service, to be placed on the real property duplicate against the lot or parcel as indicated on the attached list; and be it further

**RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further

**RESOLVED,** that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;                      Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;

Director Steiner is scheduled to be out of the office next week, so he will only have the 3 standard resolutions on his agenda.

Adjourn the Official Meeting of September 10, 2020 at 9:12 AM.

**Motion:            Commissioner Kline**

**Second:           Commissioner Christian-Bennett**

All in Favor:    Commissioner Kline, Yea; Commissioner Christian Bennett, Yea;  
Commissioner Clyde, Yea;

**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

\_\_\_\_\_  
Kathleen Clyde, President

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Vicki A. Kline, Vice President

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Sabrina Christian-Bennett, Board Member

\_\_\_\_\_  
Amy Hutchinson, Clerk