

PortageRecycles.com

**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Anthony J. Badalamenti, Vicki A. Kline

William G. Steiner II
Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, August 5, 2021 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending: Director Bill Steiner, Diane Smith, Barb Tittle, Frank Voss, Ed Dean, Brian Ames, Office of Homeland Security and Emergency Management Director Ryan Shackelford Department of Budget and Financial Management Director Joe Harris and County Administrator Michelle Crombie

Approval of Minutes: July 29, 2021

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions

1. Approve the August 5, 2021, bills as presented by the County Auditor./Resolution No. 21-102
2. Approve the August 5, 2021, Journal Vouchers as presented by the County Auditor./Resolution No. 21-103
3. Approve the August 5, 2021, Then & Now certification as presented by the County Auditor./Resolution No. 21-104
4. Adopt the Cart Tagging Policy for the Portage County Solid Waste Management District./Resolution No. 21-105
5. Adopt the Impassable/Unsafe Road Policy for the Portage County Solid Waste Management District./Resolution No. 21-106

Journal Entries:

1. The Board of Commissioners agreed to enter into a Memorandum of Understanding with Teamsters Local Union #24 for the reason to supplement and amend the current Collective Bargaining Agreement between the parties covering employees working in the Portage County Solid Waste Management District.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

- The Journal Entry is for the Juneteenth Holiday and Director Steiner reached an agreement with the Union to provide a floating holiday for this year and then it will fall in line with the regularly observed holidays in 2022.

Discussion

1. Closing the drop off at the District offices.
The District has a drop off recycling location at the facility and Director Steiner would like to close it as surrounding areas are part of the curbside recycling program. The Board agreed to have the District drop off remain open for an extra 2 weeks so the District can provide proper notification to the general public.

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RESOLUTION No. 21-102 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 5, 2021, in the total payment amount of **\$17,903.54 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-103 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

8/5/21	4	166.00
8/5/21	5	878.50
Total		\$1,044.50

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-104 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$1,861.00** dated **August 5, 2021**, as set forth in Exhibit "A" shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

EXHIBIT A

SOLID WASTE

IANET ESPOSITO, AUDITOR
 Portage County Auditor's Office
 449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

DATE: 8-5-21

THEN AND NOW CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

J. Esposito
 Portage County Auditor

8-4-21
 Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
<u>ATE Equip</u>	<u>7-16-21</u>	<u>7-22-21</u>	<u>Solid Waste</u>	<u>1861.00</u>	

COMMISSIONERS RESOLUTION # 21106

DATE: 8/5/21

*COMMISSIONERS

PAGE TOTAL

GRAND TOTAL 1861.00

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RESOLUTION NO. 21-105 - RE: ADOPT THE CART TAGGING POLICY FOR THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the District does receive phone calls from residents claiming their recycling was missed or not picked up on the normal day or service, and

- WHEREAS,** the route driver has noticed unacceptable materials in the recycling cart and placed an "oops" sticker on the cart as a method of educating the resident about proper recycling methods, and
- WHEREAS,** the Portage County Solid Waste District Commissioners wish to establish a Cart Tagging Policy as a guidance document for the route drivers and staff at the District offices; now therefore be it
- RESOLVED,** that the attached Cart Tagging Policy developed for the Portage County Solid Waste Management District Recycling Center be hereby approved; and be it further
- RESOLVED,** that the Portage County Solid Waste District Commissioners hereby endorse and support the Cart Tagging Policy; and be it further
- RESOLVED,** that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-106 - RE: ADOPT THE IMPASSABLE/UNSAFE ROAD POLICY FOR THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the recycling route drivers may sometimes encounter road conditions that are unsafe for them to provide service on that day and may potentially cause an accident or damage to public or private property, and
- WHEREAS,** the Portage County Solid Waste District Commissioners wish to establish an Impassable/Unsafe Road Policy as a guidance document for the drivers; now therefore be it

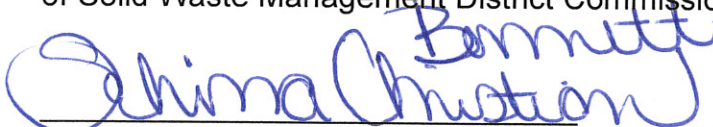
Adjourn the Official Meeting of August 5, 2021 at 9:08 AM


Motion: Commissioner Christian-Bennett

Second: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk