



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on June 20, 2017 at 9:08 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Absent

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Department of Budget & Financial Management Director Todd Bragg, Clerk Amy Hutchinson and County Auditor Janet Esposito

CONSENT AGENDA

June 20, 2017

1. **Approval of Minutes June 13, 2017**
2. **Resolutions**
 - A. Approve the June 20, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./17-097
 - B. Approve the June 20, 2017 Journal Vouchers./17-098
 - C. Approve the June 20, 2017 Then & Now certification as presented by the County Auditor. /17-099
 - D. Cash Advance repayment from Fund 8372 trucks and Carts to Fund 8300. Solid Waste General Admin./17-100

Commissioner Christian-Bennett asked if this is money from the loan and Director Bragg indicated the District has spent \$295,000 on truck and \$ 300,000 on carts and the costs was fronted by the County and the District requested \$670,000 reimbursement from ODWA that was just received. Two cash advances were done (\$400,000 and \$295,000) and the \$295,000 is getting pulled back because a second batch of carts needs to be purchased if the District picks up Hiram and Edinburg. If the District does not get Streetsboro, the District would finalize the loan at about \$600,000 less that what was originally anticipated.

RESOLUTION NO. 17-097 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 20, 2017 in the total payment amount of **\$115,121.56 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

RESOLUTION NO. 17-098 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

6-20-17	513	\$ 3,093.32
---------	-----	-------------

Total		\$3,093.32

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

RESOLUTION NO. 17-099

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 17-100 - RE: CASH ADVANCE REPAYMENT FROM FUND 8372, TRUCKS AND CARTS, TO FUND 8300, SOLID WASTE GENERAL ADMIN.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Fund 8372, SW OWDA Trucks and Carts, received revenue from O.W.D.A.; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$295,000.00; as recommended by the Director of Budget and Financial Management;

FROM:

FUND 8300 SOLID WASTE GENERAL ADMISTRA

ORGCODE- 83009019

Credit Expense Account

Object - 920000 - Advances-Out

\$ 295,000.00

TO:

FUND 8372 SW OWDA TRUCKS AND CARTS

ORGCODE - 83729012

Dedit Revenue Account
Revenue Source 290000 - Advances-In \$ 295,000.00

and be it further;

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Solid Waste Management District and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

Motion To: Approve the June 20, 2017 Consent Agenda for Solid Waste Management District

RESULT:	ADOPTED
MOVER:	Sabrina Christian-Bennett, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Sabrina Christian-Bennett, Vicki A. Kline
ABSENT:	Maureen T. Frederick

Motion To: Adjourn the Official Meeting of June 20, 2017 at 9:09 AM

RESULT:	ADOPTED
MOVER:	Sabrina Christian-Bennett, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Sabrina Christian-Bennett, Vicki A. Kline
ABSENT:	Maureen T. Frederick

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on June 20, 2017

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

-----ABSENT-----

Maureen T. Frederick, Board Member

Amy Hutchinson, Clerk