



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Vicki A. Kline, Sabrina Christian-Bennett, Mike Kerrigan

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on May 31, 2018 at 9:03 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Absent
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Present

Also Present: Water Resources Director Gene Roberts; Internal Services Director JoAnn Townend; Human Resources Department Director Janet Kovick; Department of Budget & Financial Management Director Todd Bragg; Clerk Amy Hutchinson and Stephen Kolar

CONSENT AGENDA

May 31, 2018

1. **Approval of Minutes May 24, 2018**
2. **Resolutions**
 - A. Approve the June 5, 2018 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./18-074
 - B. Approve the June 5, 2018 Journal Vouchers./18-075
 - C. Approve the June 5, 2018 Then & Now certification as presented by the County Auditor./18-076
 - D. Amendment to the 2018 annual appropriation Resolution No. 17-202, adopted December 19, 2017./18-077
 - E. Transfer from Fund 8300, Solid Waste General Administra, to Fund 8355, SW loan 17./18-078
 - F. Accept the labor contract between the Portage County Solid Waste Management District and Teamsters 24./18-079

Motion To: Approve the May 31, 2018 Consent Agenda for Solid Waste Management District

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Mike Kerrigan, Sabrina Christian-Bennett
ABSENT:	Vicki A. Kline

RESOLUTION NO. 18-074 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 5, 2018 in the total payment amount of **\$118,243.66 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-075

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 18-076 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the

treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$ 613.13 dated June 5, 2018 as set forth in Exhibit “A” shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-077 - RE: AMENDMENT TO THE 2018 ANNUAL APPROPRIATION RESOLUTION NO. 17-202 ADOPTED DECEMBER 19, 2017.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the 2018 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of the Dept. of Budget & Financial Management:

		Increase	Decrease
	Solid Waste OWDA Loan 2017		
Fund:	8300		
	901 Solid Waste Management District		
	83009	\$ 193,061	\$0
	MEMO TOTAL	\$ 193,061	\$0

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-078 - RE: TRANSFER FROM FUND 8300, SOLID WASTE
GENERAL ADMINISTRATION, TO FUND 8355, SW LOAN
17.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, OWDA extended the district a loan in 2017, and Fund 8355 was created to service that loan; now therefore be it

RESOLVED, that the following transfer shall be made, in the amount of \$193,060.16; as recommended by the Director of Budget and Financial-Management;

FROM: FUND 8300 SW GENERAL ADMN
ORGCODE- 83009019 921000 Trans Out \$ 193,060.16

TO: FUND 8355 SOLID WASTE 17 LOAN
ORGCODE – 83559012 280000 Trans In \$ 193,060.16

and be it further;

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Solid Waste Management District and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-079 - RE: ACCEPT LABOR CONTRACT BETWEEN THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT AND FREIGHT DRIVERS, DOCKWORKERS AND HELPERS UNION, TEAMSTERS LOCAL UNION #24.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Board of Commissioners for the Portage County Solid Waste Management District did enter into labor negotiations with Teamsters Local 24; and

WHEREAS, the Board of Commissioners and the union have reached agreement of a new three (3) year labor contract effective November 1, 2017 and ending on October 31, 2020; now therefore be it

RESOLVED, that the Board of Solid Waste District Commissioners does hereby by accept the terms and conditions of the new labor agreement and agrees to enter into this agreement with the Freight Drivers, Dockworkers and Helpers Union; Teamsters Local 24 on behalf of the Portage County Solid Waste Management District; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

REGULAR AGENDA
May 31, 2018

Discussion

1. Brimfield Touch a Truck

For the third year in a row, the Solid Waste Management District has been invited to participate in Brimfield Township's "TOUCH-A-TRUCK" to help raise funds for improving playground equipment in the townships parks. The event is scheduled to be held on June 16, 2018 from 11:00 AM to 3:00 PM in the Lions Park located at 4484 Edson Road, Kent, Ohio 44240.

Touch A Truck offers children an up-close, hands-on opportunity to explore heavy machinery, safety vehicles, and other cool trucks, as well as ask questions of the people who operate these machines. Lions Park will be closed off to bring in the equipment and hold the event. Admission to Touch A Truck is free, but attendees will be asked donate change from food purchase to help raise funds to upgrade playground equipment.

The Board approved the District's participation in this year's event.

Motion To: Adjourn the Official Meeting of May 31, 2018 at 9:04 AM

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Mike Kerrigan, Sabrina Christian-Bennett
ABSENT:	Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

-----ABSENT-----

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Mike Kerrigan, Board Member

Amy Hutchinson, Clerk