



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Vicki A. Kline, Kathleen Clyde, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on May 30, 2019 at 9:02 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day Attorney Chris Meduri, Brian Ames, Ed Dean and Barb Tittle

**CONSENT AGENDA
MAY 30, 2019**

1. Approval of Minutes May 23, 2019

2. Resolutions

- A. Approve the June 4, 2019 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance. /19-075
- B. Approve the June 4, 2019 Journal Vouchers. /19-076
- C. Approve the June 4, 2019 Then & Now certification as presented by the County Auditor. /19-077
- D. Accept the Grant Award from the Ohio EPA 2019 Recycle Ohio Grant Program. /19-078

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Consent Agenda for May 30, 2019

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

RESOLUTION NO. 19-075 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 4, 2019 in the total payment amount of **\$12,656.13 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-076 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

06/04/19	93	\$658.22
Total		\$658.22

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-077

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 19-078 - RE: ACCEPT A GRANT AWARD ON BEHALF OF THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT FROM THE OHIO ENVIRONMENTAL PROTECTION AGENCY FOR THE 2019 RECYCLE OHIO GRANT

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Board of District Commissioners for the Portage County Solid Waste Management District adopted Resolution #19-017 authorizing the Portage County Solid Waste Management District to submit an application with the Ohio Environmental Protection Agency for the purpose of acquiring funds through the 2019 Recycle Ohio Grant; and

WHEREAS, the Ohio Environmental Protection Agency has awarded \$22,470.00 to the Portage County Solid Waste District for Outreach and Education Program about Contamination; and

RESOLVED, that the Board of District Commissioners, County of Portage, State of Ohio:

Section 1: That the Board of District Commissioners hereby accepts the grant award of \$22,470.00 from the Ohio Environmental Protection Agency for the 2019 Recycle Ohio Grant for the Portage County Solid Waste Management District and authorizes the use of \$12,528.00 matching funds to be provided from the Portage County Solid Waste Management District to implement said program for the time period of July 1, 2019 thru June 30, 2020.

Section 2: That the Portage County Solid Waste Management District is hereby authorized to enter into an agreement with the Ohio Environmental Protection Agency to implement said grant program.

Section 3: That William G. Steiner, II, Director, is hereby designated as the Authorized Official and is thereby the official signatory for all grant documents and is authorized to sign the Grant Award Agreement on behalf of the Board; and be it further

RESOLVED, that a certified copy of this resolution to be filed with the Portage County Auditor, the Solid Waste Management District and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

JOURNAL ENTRIES

May 30, 2019

1. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Donald Landmesser, CDL Truck Driver, for Portage County Solid Waste Management District, effective May 31, 2019, presented by Bill Steiner, SWMD Director, and Janet Kovick, Human Resources Director.

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Journal Entry #1 from May 30, 2019

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

2. The Board of Commissioners signed the Personnel Requisition authorizing the posting of the full time permanent CDL Truck Driver replacing Donald Landmesser for Portage County Solid Waste Management District, presented by Bill Steiner, SWMD Director, and Janet Kovick, Human Resources Director. The department will review employment applications received from the current external posting dated 5/23/19-6/7/19 to fill this vacancy and will re-post externally if no appointment is made.

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Journal Entry #2 from May 30, 2019

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to adjourn the Official Meeting of May 30, 2019 at 9:04 AM

Roll call vote: Sabrina Christian-Bennett, Yea;
Kathleen Clyde, Yea;
Commissioner Kline, Yea;

Commissioner Christian-Bennett confirmed the email that was sent to Portage County employees indicating there will no longer be shredding service at the district.

Commissioner Christian-Bennett was informed that the district is currently down five drivers.

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

Vicki A. Kline, President

Kathleen Clyde, Vice President

Sabrina Christian-Bennett, Board Member

Julie Gonzales, Acting Clerk