



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, May 7, 2020 at 9:03 AM with the following members present via Zoom video conference:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending: Director Bill Steiner and County Administrator Gene Roberts

**Approval of Minutes April 30, 2020**

**Motion:** Commissioner Kline

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Clyde, Yea;

**Motion Carries**

**RESOLUTION NO. 20-068 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on May 7, 2020 in the total payment amount of **\$13,795.41 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-069 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the District Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

05/07/20	56	\$472.66
Total		\$472.66

;and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-070**

This resolution was omitted. No Then & Now submitted. This is for numbering purposes only.

**JOURNAL ENTRY:** The Board of Commissioners authorizes the exemption of the annual recycling fees for property located at 11541 and 11567 River Beach Road, Hiram Township as recommended by Solid Waste Management Director Bill Steiner.

**Motion:** **Commissioner Kline**

**Seconded:** **Commissioner Christian-Bennett**

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Clyde, Yea;

**Motion Carries**

- Pictures have been taken of the area in question and the first property does not have electric service and the foundation is caving in and the second property has a collapsed roof. Director Steiner noted both addresses are inhabitable, and he recommends Board authorization of an exemption of the annual recycling fees.
- Director Steiner will contact the Hiram Township Trustees about the road as it was barely wide enough for the District's Ford Fusion.

**JOURNAL ENTRY:** The Board of Commissioners agrees to sign the Property Damage Release for truck 3516 that was damaged while collecting recyclables in the Walden sector of Aurora, as recommended by Solid Waste Management Director Bill Steiner and reviewed by Chris Meduri, Portage County Prosecutor's Office.

**Motion:** **Commissioner Kline**

**Seconded:** **Commissioner Christian-Bennett**

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Clyde, Yea;

**Motion Carries**

- A private hauler backed into a County recycling truck and the document before the Board is the sign off covering the rental cost for the truck for two months.
- The County was reimbursed for the cost with the insurance settlement.
- The truck is back on the road.

**JOURNAL ENTRY:** The Board of Commissioners authorizes the use of outside counsel on and enter into engagement agreement with Fishel, Downey, Albrecht & Riepenhoff. Amount of compensation for legal services not to exceed (\$5,500.00). The legal fees expense would come out of the workers' compensation fund applicable to the year in which the claim occurred. The Journal Entry grants authority to Michelle Crombie, Procurement, Contract and Risk Manager, to sign the engagement letter on behalf of the Commissioners.

**Motion:** **Commissioner Clyde**

**Seconded:** **Commissioner Kline**

All in Favor: Commissioner Clyde, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

**Motion Carries**

- Commissioner Christian-Bennett asked why the Prosecutor's Office is recommending outside counsel and Director Steiner noted it was an agreement among the parties for someone with more expertise.

Adjourn the Official Meeting of May 7, 2020 at 9:10 AM.

**Motion: Commissioner Kline**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Clyde, Yea;

**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

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Kathleen Clyde, President

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Vicki A. Kline, Vice President

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Sabrina Christian-Bennett, Board Member

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Amy Hutchinson, Clerk