



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on May 2, 2017 at 9:09 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Present

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Human Resources Department Director Janet Kovick, Department of Budget & Financial Management Director Todd Bragg, Job and Family Services Director Kellijo Jeffries, and Clerk Amy Hutchinson

CONSENT AGENDA

May 2, 2017

1. **Approval of Minutes April 25, 2017**
2. **Resolutions**
 - A. Approve the May 2, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance. /17-069
 - B. Approve the May 2, 2017 Journal Vouchers. /17-070
 - C. Approve the May 2, 2017 Then & Now certification as presented by the County Auditor. /17-071
 - D. Authorize the Portage County Solid Waste Management District for services to provide drop off collection service to Nelson Township for a 5-year period./17-072

Commissioner Christian-Bennett asked if the amount is fixed and Director Roberts noted it's fixed for the life of the contract. If it would change in the future, it would need to come back to the Board as an amendment.

- E. Amendment to the 2017 annual appropriation resolution no 16-207 adopted December 1, 2016/17-073

Motion To: Approve the May 2, 2017 Consent Agenda for Solid Waste Management District

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Sabrina Christian-Bennett, Board Member

SECONDER: Maureen T. Frederick, Board Member

AYES: Maureen T. Frederick, Sabrina Christian-Bennett, Vicki A. Kline

3. Discussion

- A. The Board of Commissioners approves to participate in the Job & Family Services Summer Employment Program./Journal Entry
Director Roberts noted the Summer Employment Program has been discussed with Water Resources and he believes Director Steiner has discussed it with the union representatives.

RESOLUTION NO. 17-069 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on May 2, 2017 in the total payment amount of **\$10,836.03 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

RESOLUTION NO. 17-070

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 17-071

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 17-072 - RE: AUTHORIZE THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT FOR SERVICES TO PROVIDE DROP OFF COLLECTION SERVICE TO NELSON TOWNSHIP FOR A 5-YEAR PERIOD

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of District Commissioners for the Portage County Solid Waste Management District submitted a proposal to extend drop off recycling collection services to Nelson Township, which has been accepted by Township Trustees, now therefore be

RESOLVED, that the Board of District Commissioners for the Portage County Solid Waste Management District authorizes the Portage County Solid Waste Management District to enter into an agreement to provide drop off service at \$400 per year for each container to Nelson Township for service to begin January 1, 2017 and to continue for a period not to exceed five years with an annual review and modification of the pricing, terms, and conditions, and

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

RESOLUTION NO. 17-073 - RE: AMENDMENT TO THE 2017 ANNUAL APPROPRIATION RESOLUTION NO. 16-207 ADOPTED DECEMBER 1, 2016.

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the 2017 Annual Appropriation in the amounts

and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of the Dept. of Budget & Financial Management:

	Increase	Decrease
Fund: 8372		
901 <i>Solid Waste Management District</i>		
83725	\$ 1,015,718	
83726	\$ 589,882	
MEMO TOTAL	\$ 1,605,600	\$ 0.00

Note: OWDA Loan

Fund: 8310		
901 <i>Solid Waste Management District</i>		
83109	\$ 86,296	-
MEMO TOTAL	\$ 86,296	\$ 0.00

Note: Grant match and Claims

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Maureen T. Frederick, Yea;

JOURNAL ENTRY

May 2, 2017

1. The Board of District Commissioners approved the Solid Waste Management District's participation in the Job and Family Services Summer Employment Program as presented by External Services Director Gene Roberts.

Motion To: Approve the Journal Entry from May 2, 2017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sabrina Christian-Bennett, Vice President
SECONDER:	Maureen T. Frederick, Board Member
AYES:	Maureen T. Frederick, Sabrina Christian-Bennett, Vicki A. Kline

Motion To: Adjourn the Official Meeting of May 2, 2017 at 9:10 AM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sabrina Christian-Bennett, Board Member
SECONDER:	Maureen T. Frederick, Board Member
AYES:	Maureen T. Frederick, Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on May 2, 2017.

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Maureen T. Frederick, Board Member

Amy Hutchinson, Clerk