



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Vicki A. Kline, Kathleen Clyde, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in Special session on Tuesday, April 23, 2019 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Absent
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also Present: Water Resources Director Gene Roberts, Department of Budget & Financial Management Director Todd Bragg, Internal Services Director JoAnn Townend, Brian Ames, and Clerk Amy Hutchinson

A motion was made by Commissioner Christian-Bennett to pull Resolution 2E from the Consent Agenda.

2. RESOLUTIONS

April 23, 2019

E. Amendment to the 2019 annual appropriation Resolution No. 18-185, adopted December 13, 2018./PULLED FROM THE CONSENT AGENDA

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CONSENT AGENDA

April 23, 2019

1. Approval of Minutes April 18, 2019

2. Resolutions

A. Approve the April 23, 2019 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance. /19-055

B. Approve the April 23, 2019 Journal Vouchers. /19-056

C. Approve the April 23, 2019 Then & Now certification as presented by the County Auditor./19-057

D. Transfer from Fund 8300 to Fund 8355/19-058

E. Amendment to the 2019 annual appropriation Resolution No. 18-185, adopted December

13, 2018./PULLED FROM THE CONSENT AGENDA

RESOLUTION NO. 19-055 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on April 30, 2019 in the total payment amount of **\$12,347.58 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-056 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

04/30/19	1025	\$ 107.07
04/30/19	1026	451.61
Total		\$ 558.68

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-057

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 19-058 - RE: TRANSFER FROM FUND 8300, SOLID WASTE GENERAL ADMINISTRATION, TO FUND 8355, SW LOAN 17.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, OWDA extended the district a loan in 2017, and Fund 8355 was created to service that loan; now therefore be it

RESOLVED, that the following transfer shall be made, in the amount of \$96,400 for the 1st half payment of 2019; as recommended by the Director of Budget and Financial-Management;

FROM: FUND 8300 SW GENERAL ADMN
ORGCODE- 83009019 910000 Trans Out \$ 96,400.00

TO: FUND 8300 SOLID WASTE GENERAL ADMINISTRATION
ORGCODE - 83559012 280000 Trans In \$ 96,400.00

;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Solid Waste Management District and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public

in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Consent Agenda for April 23, 2019 as revised.

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Absent;

Director Bragg noted a cash advance may be needed from the General Fund to Solid Waste before the end of June 2019 due to the transition of funding from assessments.

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to adjourn the Special Meeting of April 23, 2019 at 9:04 AM

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Absent;

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

-----ABSENT-----

Vicki A. Kline, President

Kathleen Clyde, Vice President

Sabrina Christian-Bennett, Board Member

Amy Hutchinson, Clerk