



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on April 18, 2017 at 9:03 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Absent

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Human Resources Department Director Janet Kovick, Department of Budget & Financial Management Director Todd Bragg, Clerk Amy Hutchinson, Matt Merchant, Record Courier, and Greg Allison, Governor Kasich's Office.

**CONSENT AGENDA**

1. **Approval of Minutes April 11, 2017**
2. **Resolutions**
  - A. Approve the April 18, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./17-055
  - B. Approve the April 18, 2017 Journal Vouchers./17-056
  - C. Approve the April 18, 2017 Then & Now certification as presented by the County Auditor./17-057
  - D. Amend Resolution 15-062 Authorizing the contract between the Portage County Solid Waste Management District, to provide recycling collection services, and Brimfield Township./17-058
  - E. Portage County Solid Waste Management District Board of Commissioners certifies to the Portage County Auditor unpaid charges for recycling collection on all residential properties in Atwater Township./17-059

F. Portage County Solid Waste Management District Board of Commissioners certifies to the Portage County Auditor unpaid charges for recycling collection on all residential properties in Brimfield Township/17-060

**Motion To:** Approve the April 18, 2017 Consent Agenda for Solid Waste Management District

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Sabrina Christian-Bennett, Board Member
<b>SECONDER:</b>	Vicki A. Kline, President
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Maureen T. Frederick

**PLEASE ADD TO YOUR AGENDA**

April 18, 2017

1. Draft Resolution: Accept the loan award from the Ohio Water Development Authority and execute cooperative agreement for acquisition, maintenance and operation of Solid Waste facility./17-061

**RESOLUTION NO. 17-055 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on April 18, 2017 in the total payment amount of **\$17,140.02 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-056 RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

04/14/17	474	\$ 1,040.75
Total		\$ 1,040.75

**RESOLVED,** that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-057 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution

of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of \$ 6,530.53 dated **April 18, 2017** as set forth in Exhibit "A" shall be paid; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-058 - RE: AMEND RESOLUTION 15-062 AUTHORIZING THE CONTRACT BETWEEN THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT, TO PROVIDE RECYCLING COLLECTION SERVICES, AND BRIMFIELD TOWNSHIP**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Solid Waste Management District Board of Commissioners adopted Resolution 15-062 on April 30, 2015, authorizing the Portage County Solid Waste Management District to enter into a contract to provide recycling collection services to Brimfield Township; and

**WHEREAS,** the Board of Commissioners and the Brimfield Township Trustees wish to amend the contract to convert from weekly service to bi-weekly service as outlined in Amendment No. 1; now there for be it

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners does agree to amend the contract to approve the amendment to the contract between the District and Brimfield Township;

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-059 - RE: PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD OF COMMISSIONERS CERTIFIES TO THE PORTAGE COUNTY AUDITOR UNPAID CHARGES FOR RECYCLING COLLECTION SERVICES ON ALL RESIDENTIAL PROPERTIES IN ATWATER TOWNSHIP**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Board of Solid Waste Management District Commissioners certifies unpaid charges for residential curbside recycling collection services for June 15, 2016 through March 13, 2017 to be placed on the Portage County Real Property Tax Duplicates for collection on the 2018 Property taxes, and

**WHEREAS,** it is found and determined by this Board that through Ohio Revised Code, Section 343.08 the District Commissioners can certify to the Portage County Auditor those charges unpaid for recycling services provided on mandatory recycling collection programs, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums; now therefore be it

**RESOLVED,** that this Board certifies to the Auditor of Portage County said charges for recycling services in Atwater Township, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums which have received collection service, to be placed on the real property duplicate against the lot or parcel as indicated on the attached list; and be it further

**RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further

**RESOLVED,** that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-060                      -                      RE:                      PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT BOARD OF  
COMMISSIONERS CERTIFIES TO THE  
PORTAGE COUNTY AUDITOR UNPAID  
CHARGES FOR RECYCLING COLLECTION  
SERVICES ON ALL RESIDENTIAL PROPERTIES  
IN BRIMFIELD TOWNSHIP**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Board of Solid Waste Management District Commissioners certifies unpaid charges for residential curbside recycling collection services for June 14, 2016 through April 12, 2017 to be placed on the Portage County Real Property Tax Duplicates for collection on the 2018 Property taxes, and

**WHEREAS,** it is found and determined by this Board that through Ohio Revised Code, Section 343.08 the District Commissioners can certify to the Portage County Auditor those charges unpaid for recycling services provided on mandatory recycling collection programs, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums; now therefore be it

**RESOLVED,** that this Board certifies to the Auditor of Portage County said charges for recycling services in Brimfield Township, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums which have received collection service, to be placed on the real property duplicate against the lot or parcel as indicated on the attached list; and be it further

**RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further

**RESOLVED,** that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-061                      -                      RE:    ACCEPT LOAN AWARD FROM THE OHIO WATER DEVELOPMENT AUTHORITY AND EXECUTE COOPERATIVE AGREEMENT FOR ACQUISITION, MAINTENANCE AND OPERATION OF SOLID WASTE FACILITIES.**

It was moved by Sabrina Christian-Bennett, and seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** this Board by Resolution 17-0210, adopted February 28, 2017, authorized the Solid Waste Management District to process a loan application to the Ohio Water Development Authority for the purchase of Trucks and Bins (carts) for the Solid Waste Management District; and

**WHEREAS,** the Ohio Water Development Authority approved the loan application on March 30, 2017 and sent a cooperative agreement to be executed; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners agrees to accept said loan award of \$1,605,600.00 and enter into a Cooperative Agreement with the Ohio Water Development Authority for the Acquisition, Maintenance and Operation of Solid Waste Facilities, and be it further

