



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Vicki A. Kline, Kathleen Clyde, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on March 7, 2019 at 9:02 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also Present: Director Bill Steiner and Clerk Amy Hutchinson

Discussion:

1. City of Kent Agreement for recycling services

The City of Kent has approved the following:

- Payment to the District from September 1, 2018 to February 28, 2019 for recycling services
- Removal of the recycling portion of the contract from Republic Services
- A contract with the District from March 1, 2019 through February 28, 2024
- The adoption of the Solid Waste Plan.

Recycling service rates begin at \$5.50 and increase 3% each year.

With the adoption of the Solid Waste Plan, the District is at 49.5% and 75% is needed to ratify the plan.

Commissioner Clyde pointed out the first RESOLVE needs to reference annual increases **as stipulated in the chart below** and the Board agreed to pull Resolution E. from the Consent Agenda.

A motion was made by Commissioner Christian-Bennett to pull Resolution E. from the Consent Agenda.

RESOLUTION

March 7, 2019

- E. Approve the recycling contract with the City of Kent from March 1, 2019 to February 28, 2024./**PULLED FROM CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION.**

CONSENT AGENDA

March 7, 2019

1. Approval of Minutes February 28, 2019

2. Resolutions

A. Approve the March 12, 2019 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance. /19-030

B. Approve the March 12, 2019 Journal Vouchers. /19-031

C. Approve the March 12, 2019 Then & Now certification as presented by the County Auditor. /19-032

D. Approve the change order with the City of Kent for recycling services./19-033

E. Approve the recycling contract with the City of Kent from March 1, 2019 to February 28, 2024./PULLED FROM CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION.

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Consent Agenda for March 7, 2019 as amended.

Roll call vote:Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

* * * * *

Motion: by Kathleen Clyde, seconded by Sabrina Christian-Bennett to authorize the Portage County Solid Waste Management District to provide curbside collection service to the City of Kent for a five-year period from March 1, 2019 to February 28, 2024, *as revised./19-034*

Roll call vote:Commissioner Clyde, Yea;
Commissioner Christian-Bennett, Yea;
Commissioner Kline, Yea;

RESOLUTION NO. 19-030 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on March 12, 2019 in the total payment amount of **\$28,854.33 for Funds 8300-**

8399 as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-031

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 19-032 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$ 19,096.91** dated **March 12, 2019** as set forth in Exhibit "A" shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Kathleen Clyde, Yea;

RESOLUTION NO. 19-033 - RE: AUTHORIZE THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT TO ENTER INTO AN AGREEMENT CHANGE ORDER FOR SERVICES TO PROVIDE WEEKLY CURBSIDE COLLECTION SERVICE TO THE CITY OF KENT

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Board of District Commissioners for the Portage County Solid Waste Management District has been providing curbside recycling collection services to Kent City since January 2000, and

WHEREAS, the City of Kent has expressed interest in continuing with the existing contract with the District as per the terms and conditions described in the Change Order, therefore be it

RESOLVED, that the Board of District Commissioners for the Portage County Solid Waste Management District authorizes the Portage County Solid Waste Management District to enter into another agreement to continue to provide recycling collection services to the City of Kent for the pricing as described in the attached Change Order from September 1, 2018 to February 28, 2019, and

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-034 - RE: AUTHORIZE THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT FOR SERVICES TO PROVIDE CURBSIDE COLLECTION SERVICE TO THE CITY OF KENT FOR A FIVE (5) PERIOD FROM MARCH 1, 2019 TO FEBRUARY 28, 2024.

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Board of District Commissioners for the Portage County Solid Waste Management District submitted a proposal to extend curbside recycling collection services to City of Kent, which has been accepted by the City Council, now therefore be

RESOLVED,

that the Board of District Commissioners for the Portage County Solid Waste Management District authorizes the Portage County Solid Waste Management District to enter into an agreement to provide curbside service at \$5.50 per month for each residence in the City of Kent for service to begin March 1, 2019 and to continue for a period of five (5) years, with annual increases according to the fee schedule below, ending on February 28, 2024:

Service fee from March 1, 2019 to February 28, 2020	\$5.50 per month
Service fee from March 1, 2020 to February 28, 2021	\$5.67 per month
Service fee from March 1, 2021 to February 28, 2022	\$5.83 per month
Service fee from March 1, 2022 to February 28, 2023	\$6.05 per month
Service fee from March 1, 2023 to February 28, 2024	\$6.19 per month

;and be it further

RESOLVED,

that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

REGULAR AGENDA

March 7, 2019

Discussion:

1. Reorganization of Commissioners’ Departments

Director Steiner mentioned he will not be attending meetings each week if he has Consent Agenda items and the Board concurred.

2. Journal Entries

A. Resignation of Richard Rabatin, CDL Truck Driver effective March 8, 2019./Journal Entry

B. Posting of the full time permanent CDL Truck Driver replacing Richard Rabatin./Journal Entry

JOURNAL ENTRY

March 7, 2019

1. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Richard Rabatin, CDL Truck Driver, for Portage County Solid Waste Management District, effective March 8, 2019, presented by Janet Kovick, Human Resources Director.

2. The Board of Commissioners signed the Personnel Requisition authorizing the posting of the full time permanent CDL Truck Driver replacing Richard Rabatin for Portage County Solid Waste Management District, presented by Janet Kovick, Human Resources Director.

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Journal Entry from March 7, 2019

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to adjourn the Official Meeting of March 7, 2019 at 9:23 AM

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

Vicki A. Kline, President

Kathleen Clyde, Vice President

Sabrina Christian-Bennett, Board Member

Amy Hutchinson, Clerk