



**PortageRecycles.com**

**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, February 6, 2020 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also Present: Director Bill Steiner, Attorney Chris Meduri, Clerk Amy Hutchinson, Diane Smith and Brian Ames

**1. Approval of Minutes January 30, 2020**

**Motion: Commissioner Kline**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

**Motion Carries**

**2. Resolutions**

**RESOLUTION NO. 20-020 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on February 6, 2020 in the total payment amount of **\$47,727.53 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;                      Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-021                      -                      RE:    APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

**WHEREAS,**                      the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

**WHEREAS,**                      there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,**                      the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,**                      that the District Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor’s Office:

02/06/20	124	\$557.19
Total		\$557.19

;and be it further

**RESOLVED,**                      that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;                      Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-022                      -                      RE:    ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

**WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$ 49,702.23** dated **February 6, 2020** shall be paid; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Litter Grant: Director Steiner noted this resolution is authorizing the District to file an application to the Ohio EPA to participate in the Community & Litter Grant Program. The grant is \$40,000 for scrap tire clean up. The grant requires the participant to collect at least \$0.50 per tire and Director Steiner has set the following amounts: \$1.00 for each scrap tire, \$5.00 per tire with a rim, \$10.00 per tire for semi tires (no rims accepted) and \$20.00 per tractor tire (no rims accepted).

**RESOLUTION No. 20-023                    -                    RE:                    A RESOLUTION AUTHORIZING THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT TO FILE AN APPLICATION TO THE OHIO ENVIRONMENTAL PROTECTION AGENCY DIVISION OF ENVIRONMENTAL AND FINANCIAL ASSISTANCE TO PARTICIPATE IN THE OHIO EPA COMMUNITY AND LITTER GRANT PROGRAM.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** funds are available to be awarded to support scrap tire amnesty and cleanup events sponsored by solid waste management districts through the Ohio EPA Community and Litter Grant Fund; and

**WHEREAS,** the Portage County Solid Waste Management District desires to participate in the Community and Litter Grant Program to receive financial assistance to hold scrap tire amnesty and cleanup events; and

**WHEREAS,** the Portage County Solid Waste Management District has the authority to apply for financial assistance and to administer the amounts received from the state of Ohio Environmental Protection Agency; and

**WHEREAS,** participation in the Community and Litter Grant Program requires compliance with all the terms, promises, conditions, and assurances as outlined in the 2020 CLG Manager's Manual and the 2020 CLG Application including, but not limited to, the requirement to charge a fee of \$1.00 per scrap tire, \$5.00 per tire with a rim, \$10.00 per tire for semi tires (no rims accepted) and \$20.00 per tractor tire (no rims accepted) collected as part of the scrap tire amnesty and cleanup events as conditioned pursuant to R.C. 3736.05(C); now therefore be it

**RESOLVED,** by the Portage County Solid Waste Management District Board of Commissioners of all members thereof concurring:

**Section 1.** That the Portage County Solid Waste Management District Board of Commissioners authorizes and directs William G. Steiner, II District Director to prepare and submit the Community and Litter Grant Fund *Project Nomination Form* to the Ohio EPA for financial assistance to hold scrap tire amnesty and cleanup events, and provide all information and documentation required in said Application for submission.

**Section 2.** That the Portage County Solid Waste Management District Board of Commissioners hereby understands and agrees that participation in the program will require compliance with program guidelines and assurances including, but not limited to, charging a fee of \$1.00 per scrap tire, \$5.00 per tire with a rim, \$10.00 per tire for semi tires (no rims accepted) and \$20.00 per tractor tire (no rims accepted) per scrap tire collected as part of the scrap tire amnesty and cleanup events.

**Section 3.** That this resolution shall take effect and be in the force from and after the earliest period allowed by law.

**RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.



**JOURNAL ENTRY:** The Board of Commissioners agree to accept the resignation of Luke Chilson, CDL Truck Driver for Portage County Solid Waste Management District, effective February 7, 2020, presented by William Steiner, Solid Waste Management District Director and Janet Kovick, Human Resources Director.

**Motion: Commissioner Kline**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

**Motion Carries**

**JOURNAL ENTRY:** The Board of Commissioners agree to authorize the external posting of the full time CDL Truck Driver, replacing Luke Chilson, for the Portage County Solid Waste Management District, as presented by William Steiner, Solid Waste Management District Director and Janet Kovick, Human Resources Director.

**Motion: Commissioner Kline**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

**Motion Carries**

#### **Discussion:**

1. Future Solid Waste District meetings./Hold

2. Brimfield./Hold

3. Waste Management Correspondence

When the District contracted with Waste Management (formerly known as Greenstar) to process recyclables in Akron, the Board signed four 3 year agreements. At the end of every 3 year term, there's an opportunity to opt out. Due to the state of the processing material marketplace, Waste Management has opted out of any renewal.

Director Steiner has been working on a rough draft of a Request for Proposal (RFP) for processing as the contract is due to expire in November 2020. Commissioner Christian-Bennett noted it's not that Waste Management doesn't want to contract with the District, but they cannot afford to under the current terms of the agreement. Director Steiner pointed out that the District is paying \$55.48 per ton for processing and the going rate is approximately \$93-\$100 a ton.

4. District Annual Tire Collection Events.

Tire collection costs have increased considerably and Director Steiner hasn't scheduled any events because he'd like to discuss possible changes with the Board. Since tonnage has dropped tremendously, but the costs continue to increase, Director Steiner recommends a Memorandum of Understanding (MOU) be entered into with each participating Township, which indicates the following:

- Tires with rims, semi and tractor tires will not be accepted.
- Residents will be limited to one trip with 8 tires per vehicle with no multiple trips.

- A Township representative will be present to monitor the collection of tires during the event.

Director Steiner will also start handing out information options for tires.

Director Steiner also noted since the second roll off truck (Truck #1391) is going to be declared obsolete and put up for auction, he suggests extending the tire collection event dates.

5. Low hanging cable wires.

Director Steiner has received complaints from drivers about low hanging cable wires in the roadway, ultimately interfering with the recycling truck's ability to pick up recycling in the cities. He will draft correspondence to the communities advising same for Board review.

Adjourn the Official Meeting of February 6, 2020 at 9:16 AM.

**Motion:** Commissioner Christian-Bennett

**Second:** Commissioner Kline

All in Favor: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Kathleen Clyde, Yea;

**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

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Kathleen Clyde, President

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Vicki A. Kline, Vice President

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Sabrina Christian-Bennett, Board Member

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Amy Hutchinson, Clerk