



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

PortageRecycles.com

Solid Waste Management District Commissioners
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, December 10, 2020 at 9:23 AM with the following members present via Zoom video conference:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Absent

Also attending Director Bill Steiner, Deputy Director Dawn Collins, County Administrator Gene Roberts and Human Resources Director Janet Kovick.

Approval of Minutes: December 3, 2020

Motion: Commissioner Kline

Seconded: Commissioner Clyde

All in Favor: Commissioner Kline, Yea; Commissioner Clyde, Yea;

Absent: Commissioner Christian-Bennett

Motion Carries.

Resolutions

RESOLUTION NO. 20-177 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on December 10, 2020 in the total payment amount of **\$110,448.56 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 20-178 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Vicki A. Kline, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the District Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor’s Office:

12/10/20	513	\$486.45
Total		\$486.45

;and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 20-179

This resolution was omitted. No Then & Now submitted. This is for numbering purposes only.

JOURNAL ENTRY: The Board of Commissioners accepted the resignation of Paul Veverka, CDL Truck Driver for Solid Waste Management District, effective December 9, 2020.

Motion: **Commissioner Kline**

Seconded: **Commissioner Clyde**

Absent: **Commissioner Christian-Bennett**

All in Favor: **Commissioner Kline, Yea; Commissioner Clyde, Yea;**
Motion Carries

- Director Steiner explained this resignation has left a gap in staffing and the District is entering its busy time of the year. The hiring freeze and the fact that several employees are out on medical leave requires the District to repost the position if the Board agrees. Commissioner Clyde explained that since the position is essential, Director Steiner should move forward with the posting.

9:28 AM In accordance with the Ohio Rev. Code 121.22(G)(4), it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move into executive session preparing for bargaining sessions with public employees. Also Present: Director Bill Steiner, Deputy Director Dawn Collins, County Administrator Gene Roberts and Human Resources Director Janet Kovick. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

9:42 AM Upon conclusion of the above referenced discussion, it was moved by Vicki A. Kline, seconded by Kathleen Clyde that the Board of Commissioners move out of executive session. Roll call vote: Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took no action.

Adjourn the Official Meeting of December 10, 2020 at 9:42 AM

Motion: **Commissioner Kline**

Second: **Commissioner Clyde**

All in Favor: **Commissioner Kline, Yea; Commissioner Clyde, Yea;**

Absent: **Commissioner Christian Bennett**
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

Kathleen Clyde, President

Vicki A. Kline, Vice President

----ABSENT-----

Sabrina Christian-Bennett, Board Member

Amy Hutchinson, Clerk