



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

**PortageRecycles.com**

Solid Waste Management District Commissioners  
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, December 3, 2020 at 9:02 AM with the following members present via Zoom video conference:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending Director Bill Steiner, Deputy Director Dawn Collins and County Administrator Gene Roberts.

**Approval of Minutes: November 24, 2020**

**Motion: Commissioner Kline**

**Seconded: Commissioner Christian-Bennett**

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Clyde, Yea;

**Motion Carries**

**Resolutions:**

**RESOLUTION NO. 20-173 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on December 3, 2020 in the total payment amount of **\$43,882.25 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;            Vicki A. Kline, Yea;            Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-174**

This resolution was omitted. No Journal Vouchers submitted. This is for numbering purposes only.

**RESOLUTION NO. 20-175            -            RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**            Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,**            the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

**WHEREAS,**            a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,**            that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$4,185.00** dated **December 3, 2020** shall be paid; and be it further

**RESOLVED,**            that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;            Vicki A. Kline, Yea;            Sabrina Christian-Bennett, Yea;

1. The Board of Commissioners authorizes the District Director to rent trucks as needed during 2021./Resolution No. 20-176

- Commissioner Kline asked if there's a ceiling amount and Director Steiner indicated he cannot predict the amount from year to year as it just depends on how many trucks are out of service.

**RESOLUTION NO. 20-176                    -                    RE:    AUTHORIZE THE DISTRICT DIRECTOR TO RENT TRUCKS AS NEEDED DURING 2021.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** the Portage County Solid Waste Management District provides curbside, drop off and commercial collection of recyclables; and

**WHEREAS,** the District sometimes experiences breakdowns and lengthy repairs on trucks; and

**WHEREAS,** the District needs to rent a truck(s) to provide this service to the residents and businesses; and

**WHEREAS,** it is the recommendation of the Portage County Solid Waste Management District Director that he be granted authority to rent truck(s) as necessary to prevent long delays in collection service and efficiency of the operation of the District; now therefore be it

**RESOLVED,** that the Board of Solid Waste District Commissioners does hereby grant the Director permission to rent collection trucks as needed within the restrictions of the ORC; and be it further

**RESOLVED,** that the Board of Commissioners and the Department of Budget & Financial Management will be immediately notified in the event of a truck rental and the Director will give the Board of Commissioners a full report at his/her next meeting with the Commissioners; and be it further

**RESOLVED,** that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;                    Vicki A. Kline, Yea;                    Sabrina Christian-Bennett, Yea;

**Discussion:**

1. Health Department contract.

Based upon the District's current and projected budget, Director Steiner is not recommending

renewal of the Health Department contract as it will save \$60,000. Many of the services provided in the contract are now required services by law since they are accredited. Commissioner Kline asked if this will cause a hardship for the Health Department and Director Steiner doesn't believe so, but he will reach out to Health Commissioner Diorio to advise.

Adjourn the Official Meeting December 3, 2020 at 9:08 AM.

**Motion: Commissioner Kline**

**Second: Commissioner Christian-Bennett**

All in Favor: Commissioner Kline, Yea; Commissioner Christian Bennett, Yea;  
Commissioner Clyde, Yea;

**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

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Kathleen Clyde, President

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Vicki A. Kline, Vice President

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Sabrina Christian-Bennett, Board Member

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Amy Hutchinson, Clerk