



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on November 28, 2017 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Absent

**Also Present:** Ann Marie Noble, Tim Miller and Mark Miller, The Haven of Portage County, Internal Services Director JoAnn Townend, and Clerk Amy Hutchinson

**CONSENT AGENDA**

November 28, 2017

1. **Approval of Minutes November 21, 2017**
2. **Resolutions**
  1. Approve the November 28, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./17-186
  2. Approve the November 28, 2017 Journal Vouchers./17-187
  3. Approve the November 28, 2017 Then & Now certification as presented by the County Auditor./17-188

**Motion To:** Approve the November 28, 2017 Consent Agenda for Solid Waste Management District

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett, Board Member
<b>SECONDED:</b>	Vicki A. Kline, President
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Maureen T. Frederick

**RESOLUTION NO. 17-186 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on November 28, 2017 in the total payment amount of **\$12,478.37 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-187 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

11/28/17	1187	\$ 41.04
11/28/17	1185	2,513.10
11/28/17	1184	40.52
Total		\$ 2,594.66

**RESOLVED,** that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-188**

This resolution was inadvertently omitted. This is for numbering purposes only.

**Motion To:** Adjourn the Official Meeting of November 28, 2017 at 9:02 AM

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett, Board Member
<b>SECONDED:</b>	Vicki A. Kline, President
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Maureen T. Frederick

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on November 28, 2017.

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Vicki A. Kline, President

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Sabrina Christian-Bennett, Vice President

-----ABSENT-----

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Maureen T. Frederick, Board Member

\_\_\_\_\_  
Amy Hutchinson, Clerk