



PortageRecycles.com

**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT
COMMISSIONERS**

Sabrina Christian-Bennett
Anthony J. Badalamenti
Vicki A. Kline

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio-recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session in the Commissioners' Boardroom, 7th Floor, 449 South Meridian Street, Ravenna on Thursday, November 18, 2021, at 9:01 AM with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending: Acting Director Dawn Collins, Diane Smith, Barb Tittle, Brian Ames, Ed Dean, County Administrator Michelle Crombie and Department of Budget and Financial Management Director Joe Harris

Approval of Minutes: November 9, 2021

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

Journal Entries

1. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

i. Accept the resignation of William Steiner, Director for Solid Waste Management District, effective November 12, 2021.*I AMENDED*

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions

1. The Board of Commissioners agrees to approve the Thursday, November 18, 2021 bills/ACH payments, journal vouchers, and then & nows as applicable, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-162

2. Authorize agreement between the Portage County Solid Waste Management District Board of

Commissioners, to provide recycling collection services to Suffield Township for a total of 18 months./Resolution No. 21-163

9:02 AM In accordance with the Ohio Rev. Code 121.22(G)(1), the Board of Commissioners moves into executive session to discuss the promotion of a public employee. Also attending: Acting Director Dawn Collins and County Administrator Michelle Crombie. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:34 AM Upon conclusion of the above-referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting the executive session, the Board took action by adopting the following Journal Entries:

Journal Entry:

- 1. The Board of Commissioners agreed to amend the Journal Entry adopted earlier today, November 18, 2021, noting William Steiner verbally resigned as Director of the Solid Waste Management District effective November 12, 2021.

Motion: Commissioner Badalamenti
Second: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries

- 2. The Board of Commissioners approved the appointment of Dawn Collins as the Director of the Solid Waste Management District effective November 15, 2021, replacing William Steiner.

Motion: Commissioner Badalamenti
Second: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries

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RESOLUTION NO. 21-162 - RE: BILLS, JOURNAL VOUCHERS, AND THEN AND NOWS, AS APPLICABLE, APPROVED FOR PAYMENT TO THE PORTAGE COUNTY AUDITOR.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the County Auditor has been approved to pay the following payments, as applicable, contingent upon the verification of the reports as presented by the

County Auditor to the Department of Budget and Financial Management and/or County Administrator as follows:

Bills for Funds 8300-8399	Date: 11/18/21	Total \$10,566.64
Journal Vouchers	Date: N/A	Total \$N/A
Then and Nows Certifications	Date: 11/18/21	Total \$292.80

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;



Department of Budget and Financial Management
Joe Harris, Director

Board of Commissioners

Sabrina Christian-Bennett
Anthony J. Badalamenti
Vicki A. Kline, CPA

To: Portage County Board of Commissioners
From: Joe Harris, Department of Budget and Financial Management
Date: 11/18/2021

Re: Expenditure Review for Board Resolutions, 11/18/2021

Solid Waste: (Funds 8300-8399)

Bill Payment list \$ 10,566.64 (Includes late fees of: \$0.00)
Journal Vouchers totaling: \$ 0
Then and Now list totaling: \$ 292.80

County funds 0001-8299

Bill Payment and ACH list totaling:
Bill Payment list \$ 1,461,533.98 (Includes late fees of: \$ 42.68)
ACH/Neil Group of \$ 0
ACH payment list totaling: \$ 0
Health Benefit Wire transfers totaling:
Medical Mutual Admin of \$ 0
Medical Mutual Claims of \$ 577,037.64
Medical Mutual Flex Admin of \$ 0
Medical Mutual Flex Claims of \$ 2,857.39
Journal Vouchers totaling: \$ 258.15
Then and Now list totaling: \$ 430,069.34
Debt Service wire list \$0

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RESOLUTION NO. 21-163

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RE: AUTHORIZING THE AGREEMENT BETWEEN THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT AND THE SUFFIELD TOWNSHIP TRUSTEES TO PROVIDE RECYCLING COLLECTION SERVICES.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Solid Waste Management District Board of Commissioners currently provides curbside recycling collection services to several Portage County Political Subdivisions; and

WHEREAS, the District Board of Commissioners and the Suffield Township Trustees wish to enter into an agreement for the purpose of collection of residential recyclables; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners agrees to enter into an agreement effective January 1, 2022 through July 1, 2023. This agreement will automatically renew for an additional twelve (12) month term (i.e., from July 1st through the following June 30th) subject to the terms and conditions of the agreement; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners and the Suffield Township Trustees agrees upon the rate of \$5.50 per month for bi-weekly services as outlined in Section 9.1 Unit Prices Bid of the agreement; now therefore be it

RESOLVED, that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries:

1. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

i. Accept the resignation of William Steiner, Director for Solid Waste Management District, effective November 12, 2021. *I AM ENDED*

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners agreed to amend the Journal Entry adopted earlier today, November 18, 2021, noting William Steiner verbally resigned as Director of the Solid Waste Management District effective November 12, 2021.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners approved the appointment of Dawn Collins as the Director of the Solid Waste Management District effective November 15, 2021, replacing William Steiner.

Motion: Commissioner Badalamenti

Second: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

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Adjourn the Official Meeting of November 18, 2021, at 9:35 AM

Motion: Commissioner Christian-Bennett

Second: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk