



PortageRecycles.com

**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, November 12, 2020 at 9:03 AM with the following members present via Zoom video conference:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending Director Bill Steiner, Deputy Director Dawn Collins and County Administrator Gene Roberts.

Approval of Minutes: November 5, 2020

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Clyde, Yea;
Motion Carries

Resolutions

RESOLUTION NO. 20-161 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on November 12, 2020 in the total payment amount of **\$9,254.68 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-162 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the District Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

11/12/20	293	\$493.56
11/12/20	454	2,568.01
Total		\$3,061.57

;and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-163

This resolution was omitted. No Then & Now submitted. This is for numbering purposes only.

1. The Board of Commissioners accepts a donation of cameras from the Nelson Township Trustees./Resolution No. 20-164

The District originally purchased twelve trail cameras for contamination and illegal dumping at the drop offs, but that wasn't enough. Nelson Township has been experiencing a tremendous increase in the amount of illegal dumping, so the Trustees purchased 2 trail cameras and

adopted a resolution to donate them to the Solid Waste Management District for use at their drop off location. This, along with the installation of lighting in the area should reduce the amount of illegal dumping.

Commissioner Christian-Bennett asked if the increase was because Windham pulled out of the recycling program and Director Steiner agreed.

RESOLUTION NO. 20-164 - RE: ACCEPTANCE OF A DONATION OF CAMERAS FROM THE NELSON TOWNSHIP TRUSTEES.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Solid Waste Management District contracts with the Portage County Sheriff for an Environmental Compliance Officer. As part of the duties of the Environmental Compliance Officer is to investigate illegal dumping at the drop off locations in the County using cameras; now therefore, be it

WHEREAS, the Portage County Solid Waste Management District received a donation from the Nelson Township Trustees consisting to two cameras for their drop off location for surveillance because of illegal dumping; now therefore, be it

RESOLVED, the District Board of Portage County Commissioners does hereby accept this donation on behalf of the Portage County Solid Waste Management District; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

2. Declaration of transfer of one 1995 White-GMC tandem axle truck from the Portage County Solid Waste Management District to the Water Resources Department./Resolution No. 20-165

Several weeks ago, the Water Resources Department expressed a need for a piece of equipment originally declared obsolete by the District, so it was removed from auction. Today, Director Steiner presents a resolution to permanently transfer the truck to accommodate their needs.

RESOLUTION No. 20-165 - RE: DECLARATION OF TRANSFER OF ONE 1995 WHITE-GMC TANDEM AXLE TRACTOR FROM THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT TO THE WATER RESOURCES DEPARTMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, on August 27, 2020 the Portage County Solid Waste Management District Board of Commissioners passed resolution 20-125 declaring trucks and other various items obsolete and authorizing them to be sold at public auction by the Portage County Solid Waste Management District; and

WHEREAS, on September 10, 2020 Portage County Solid Waste Management District Board of Commissioners passed resolution 20-133 removing the 1995 White-GMC truck from public auction as it was needed by the Portage County Water Resources Department, and

WHEREAS, it is the recommendation of the Portage County Solid Waste Management District Director that this truck be permanently transferred to the Portage County Water Resources Department, therefore be it

RESOLVED, that the District Board of Commissioners does hereby authorize the permanent transfer of the 1995 White-GMC VIN# 4VUDBRF3SR834355 truck from the Portage County Solid Waste Management District Director to the Portage County Water Resources Department.; and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

Discussion

1. Health Department vehicle
Director Steiner has spoken to the Portage County Health Commissioner and he is in the process of getting an estimate, but he is willing to accept a \$10,000.00 contribution from the District towards a new vehicle for the Health Department. Once the Health Department obtains government pricing, this item will be completed.

2. Kent Multi-Family units
The multi-family units in Kent have been discussed for decades and there's been a lawsuit between the large multi-family units and the City of Kent over trash and recycling services that has now been resolved. Director Steiner approached the City of Kent, as this is the last year of their contract to service multi-family units, and he will prepare correspondence notifying them that the multi-family unit will be the City's choice for a recycling contractor in 2021. The District

will carry the City of Kent through the first quarter, but the rates will increase if they stay with the District.

3. Free service

The District services over 153 entities such as schools, non-profits, and government buildings and with the increased processing costs to \$77/ton, it's not in the District's best interest to continue the current practice. The District will prepare letters to each entity indicating if they'd like to continue services, they will need to start paying.

Commissioner Kline asked if this service has always been free and Director Steiner believes it's goes back to around 2008-2009.

4. Processing Contract

The processing contract has been finalized, the Prosecutor's Office has reviewed and it's currently in the hands of Waste Management. The protocol is to have Waste Management sign the one year contract (with an option to negotiate two additional one-year contracts) first, and it should be returned to the District sometime next week. The processing costs will increase from \$57.48/ton to \$77.00/ton.

Commissioner Christian-Bennett asked to see last year's contract, as well.

9:13 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Director Bill Steiner, Deputy Director Dawn Collins and Human Resources Director Janet Kovick. Roll call vote: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

9:17 AM Upon conclusion of the above referenced discussion, it was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

After exiting executive session, the Board took no action.

Adjourn the Official Meeting of November 12, 2020 at 9:18 AM.

Motion: Commissioner Christian-Bennett

Second: Commissioner Kline

All in Favor: Commissioner Christian Bennett, Yea; Commissioner Kline, Yea;
Commissioner Clyde, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

Kathleen Clyde, President

Vicki A. Kline, Vice President

Sabrina Christian-Bennett, Board Member

Amy Hutchinson, Clerk