



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on January 26, 2017 at 9:05 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Present

Also Present: Director Bill Steiner; Department of Budget & Financial Management Director Todd Bragg; Matt Merchant, Record-Courier; and Acting Clerk Deborah Mazanec

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CONSENT AGENDA

January 26, 2017

1. **Approval of Minutes January 19, 2017**
2. **Resolutions**
 1. Approve the January 31, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance/17-0014
 2. Approve the January 31, 2017 Journal Vouchers/17-0015
 3. Approve the January 31, 2017 Then & Now certification, as presented by the County Auditor/17-0016

Motion to approve the Consent Agenda from January 26, 2017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sabrina Christian-Bennett, Vice-President
SECONDER:	Maureen T. Frederick, Board Member
AYES:	Maureen T. Frederick, Sabrina Christian-Bennett, Vicki A. Kline

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RESOLUTION NO. 17-014 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on January 31, 2017 in the total payment amount of **\$6,633.87 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 17-015 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

1/31/17	697	\$ 4,825.49
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1/31/17	579	595.10
1/31/17	542	31.42
1/31/17	535	457.31
1/31/17	513	48.81
Total		\$ 5,958.13

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

RESOLUTION NO. 17-016 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$ 1,860.65 dated **January 31, 2017** as set forth in Exhibit “A” shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

DISCUSSION

Trucks

Director Steiner noted that, as the District's curbside programs have grown, including Aurora at 6000 carts, Suffield at 3200 carts, 2400 carts for Rootstown and 4200 carts for Ravenna, older trucks are being used to service routes. He added that Hiram Village and Township are coming up to bid as they are currently serviced by a private hauler. Streetsboro's contract expires this summer. 75% of the county is serviced by a curbside program, either the District or a private hauler; the remaining 25% is serviced by drop off locations.

Edinburg, Randolph and Palmyra Township as well as Windham Village are interested in curbside service. Other communities are looking to move from weekly service to bi-weekly service. The Director noted that the Townships are concerned about road repairs and keeping trucks off township roads.

Franklin and Atwater Township and Brady Lake Village will move to biweekly service minimizing the number of trucks needed. Bill Steiner wants to get rid of the older, inefficient trucks that are currently used. A new truck will be delivered in March; the District now has five new trucks in place.

Commissioner Frederick thought that the plan was to buy new trucks and then reduce the labor needs. Director Steiner responded that the demand is great now for new and/or expanded programs so the labor cost cannot decrease at this time.

Commissioner Frederick asked if the residents moving from weekly to bi-weekly pickup are expecting a reduced payment. The Director responded that the sale of recyclables are down but moving to bi-weekly service will assist the District in holding costs down.

The Director advised that the Ohio Water Development Authority has funding available for loans to purchase trucks and carts for the District. The applications are due the first Thursday of each month, to be considered by their board at the end of the month. Funds would come in within 10 days. Payments are due each January and July for the five (5) year loan period. This application for funding would allow the purchase of two more trucks to be delivered by April.

Todd Bragg will evaluate the grant; Commissioner Frederick asked that legal counsel be asked if this is an appropriate grant as the Prosecutor's Office stopped a previous purchase from a private agency. Director Bragg will email Denise Smith.

Director Steiner advised that his staff is working on letting residents know that some carts are going out incorrectly making it necessary for the driver to get out of their vehicles to move the cart. The next step would be to stop pickups for those residents who are not in compliance.

The Director noted that the additional revenue from the four new curbside programs (Aurora, Rootstown, Ravenna and Suffield) is over \$2 million, although the purchase of the trucks and carts needs to come out of that revenue.

Director Steiner stated that the District is in great shape with the Department of Budget & Financial Management handling the District's finances. Commissioner Frederick noted that the buck stops with the Board of Commissioners.

Commissioner Christian-Bennett noted that the District has come a long way in the past two years. Bill Steiner responded that he is proud of the efforts of his staff.

Commissioner Frederick asked Todd Bragg if he is okay with this proposed purchase and grant. Todd Bragg responded that this loan will require debt at this time as assessments occur for two years without revenue so expenses must be spaced out with 2017 and 2018 being tight years. Director Bragg wants to talk with the Board of Commissioners about the assessment process.

Commissioner Frederick asked if communities will be happy with bi-weekly service with no reduced costs. Commissioner Kline thinks it would be okay with residents especially if the District provides additional carts, if requested. She believes the mindset has changed for communities - there is no doubt that there will be some opposed to recycling.

Motion To: Adjourn the Official Meeting of January 26, 2017 at 9:35 AM.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sabrina Christian-Bennett, Vice-President
SECONDER:	Maureen T. Frederick, Board Member
AYES:	Maureen T. Frederick, Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on January 26, 2017.

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Acting Clerk