



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Vicki A. Kline, Kathleen Clyde, Sabrina Christian-Bennett

William G. Steiner II, Director

***The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.***

The Solid Waste Management District Board of Commissioners met in regular session on January 17, 2019 at 9:01 AM with the following members present:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Absent

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Human Resources Department Director Janet Kovick, Department of Budget & Financial Management Director Todd Bragg, Clerk Amy Hutchinson, Diane Smith, Record Courier, Chris Smeiles, Barb Tittel, and Attorney David Garnier

**CONSENT AGENDA**

January 17, 2019

**1. Approval of Minutes January 8, 2019**

**2. Resolutions**

- a. Approve the January 22, 2019 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./19-006
- b. Approve the January 22, 2019 Journal Vouchers./19-007
- c. Approve the January 22, 2019 Then & Now certification as presented by the County Auditor./19-008

**Motion:** by Kathleen Clyde, seconded by Vicki A. Kline to approve the Consent Agenda for January 17, 2019

Roll call vote:Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

**RESOLUTION NO. 19-006 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on January 22, 2019 in the total payment amount of **\$22,224.72 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-007**

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 19-008                      -                      RE:                      ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$ 6,738.61** dated **January 22, 2019** as set forth in Exhibit "A" shall be paid; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;

**JOURNAL ENTRY**

January 17, 2019

1. As discussed during the Commissioners' meeting on December 13, 2018, the Board of Commissioner signed the Personnel Requisition authorizing the external posting of the full time permanent CDL Truck Driver, replacing James Weingart, for Portage County Solid Waste Management District, presented by Janet Kovick, Human Resources Director.

**Motion:** by Kathleen Clyde, seconded by Vicki A. Kline to approve the Journal Entry #1 for January 17, 2019

Roll call vote: Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

2. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Donald Landmesser as a CDL Truck Driver, replacing James Weingart for Portage County Solid Waste Management District, as presented by Janet Kovick, Human Resources Director. Anticipated start date is January 7, 2019. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.

**Motion:** by Kathleen Clyde, seconded by Vicki A. Kline to approve the Journal Entry #2 for January 17, 2019

Roll call vote: Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

**DISCUSSION:**

1. City of Kent Update

Director Roberts reported the City of Kent officials met with their vendor, Republic, and agreed in principle and are working through the details. Correspondence has been sent to the City explaining the minimum to accept in order to recoup the costs and the County will continue service through March 31, 2019.

Recessed: 9:05 AM

Reconvened: 9:33 AM

There being no further action,

**Motion:** by Kathleen Clyde, seconded by Vicki A. Kline to adjourn the Official Meeting of January 17, 2019 at 9:34 AM

Roll call vote: Commissioner Kline, Yea;  
Commissioner Clyde, Yea;  
Commissioner Christian-Bennett, Absent;

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

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Vicki A. Kline, President

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Kathleen Clyde, Vice President

-----ABSENT-----

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Sabrina Christian-Bennett, Board Member

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Amy Hutchinson, Clerk