



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

PortageRecycles.com

Solid Waste Management District Commissioners
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, August 20, 2020 at 9:01 AM with the following members present via Zoom video conference:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also Present: Department of Budget and Financial Management Director Todd Bragg and County Administrator Gene Roberts

Approval of Minutes: August 13, 2020

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Clyde, Yea;

Motion Carries

RESOLUTION NO. 20-119 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on August 20, 2020 in the total payment amount of **\$4,577.72 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-120 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the District Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

08/20/20	740	\$28.53
08/20/20	741	100.00
08/20/20	746	432.40
Total		\$560.93

;and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-121

This resolution was omitted. No Then & Now submitted. This is for numbering purposes only.

Discussion

1. Transfer from General Fund to Solid Waste

Director Bragg explained the loss of revenues and the increased expenditures has caused the District to require a transfer from the General Fund.

The issue started last October when the City of Aurora's billing was delayed by half a year and then billing procedures for Brimfield Township were delayed, which resulted in forgiving six months of the Township's recycling. Then, two of the District's trucks became inoperable and two used trucks were purchased for \$50,000 each, and one load of carts was ordered, but it became apparent that a second order of carts was needed, as well.

The total requested transfer is \$197,000. Director Bragg projected a shortfall of about \$150,000, but there's an additional second order of carts that is needed before the end of the year.

Commissioner Christian-Bennett noted the delay from Brimfield Township won't reflect until next year's budget and Director Bragg noted the County won't see Brimfield's money until 2022, but even then when it's put in the forecast, there's an entire half of year that was forgiven.

Commissioner Christian-Bennett asked what category the additional carts were located and Director Bragg noted the \$101,000 includes the carts for the first and estimated second shipment of carts.

Director Bragg noted the resolution should be adopted in the Commissioners' regular session, not in Solid Waste session because it's General Fund monies.

Commissioner Christian-Bennett asked if there's any way to recoup the \$197,000 and Director Bragg noted earlier in the year, the Board adopted a \$500,000 cash advance, so that will be coming back to the Board, but the \$197,000 is a transfer and there isn't any intention of recouping the funding. There may be another transfer next year, but by 2022, the need for General Fund monies should diminish. Director Bragg pointed out this is the first General Fund transfer that's been done for the District since its inception.

Adjourn the Official Meeting of August 20, 2020 at 9:09 AM.

Motion: Commissioner Kline

Second: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

Kathleen Clyde, President

Vicki A. Kline, Vice President

Sabrina Christian-Bennett, Board Member

Amy Hutchinson, Clerk