



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on August 8, 2017 at 9:02 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Absent
Maureen T. Frederick	Board Member	Present

Commissioner Christian-Bennett absent from this meeting as she was on vacation.

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Human Resources Department Director Janet Kovick, Department of Budget & Financial Management Director Todd Bragg, and Clerk Amy Hutchinson

CONSENT AGENDA

1. **Approval of Minutes August 1, 2017**
2. **Resolutions**
 - A. Approve the August 8, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance. /17-119
 - B. Approve the August 8, 2017 Journal Vouchers. /17-120
 - C. Approve the August 8, 2017 Then & Now certification as presented by the County Auditor. /17-121

Motion To: Approve the August 8, 2017 Consent Agenda for Solid Waste Management District

RESULT:	ADOPTED
MOVER:	Maureen T. Frederick, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Maureen T. Frederick, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett

3. Discussion

A. Recycling Cart Loan: The Mahoning County Solid Waste Management District has asked to borrow forty recycling carts for the Canfield Fair which runs from Wednesday, August 30th through Monday, September 4th, in the event that their carts do not arrive in time. Commissioner Kline is concerned that the District will receive all the carts back in good condition and Director Roberts mentioned the carts are actually green surplus carts that are replacements for the blue carts. The Board approved the request for Mahoning County.

RESOLUTION NO. 17-119 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 8, 2017 in the total payment amount of **\$12,638.72 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Maureen T. Frederick, Yea;

RESOLUTION NO. 17-120 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for

services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

08/08/17	261	\$ 100.00
08/08/17	3	446.04
08/08/17	2	21.72
Total		\$ 567.76

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Absent; Maureen T. Frederick, Yea;

RESOLUTION NO. 17-121

This resolution was inadvertently omitted. This is for numbering purposes only.

Motion To: Adjourn the Official Meeting of August 8, 2017 at 9:03 AM

RESULT:	ADOPTED
MOVER:	Maureen T. Frederick, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Maureen T. Frederick, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on August 8, 2017

Vicki A. Kline, President

Maureen T. Frederick, Board Member

----- ABSENT -----

Sabrina Christian-Bennett, Vice President

Amy Hutchinson, Clerk