



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on July 11, 2017 at 9:04 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Absent

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Human Resources Department Director Janet Kovick, Department of Budget & Financial Management Director Todd Bragg, Clerk Amy Hutchinson and Matt Merchant, Record Courier

CONSENT AGENDA

July 11, 2017

1. **Approval of Minutes July 4, 2017**
2. **Resolutions**
 - a. Approve the July 11, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./17-105
 - b. Approve the July 11, 2017 Journal Vouchers./17-106
 - c. Approve the July 11, 2017 Then & Now certification as presented by the County Auditor./17-107

Motion To: Approve the July 11, 2017 Consent Agenda for Solid Waste Management District

RESULT:	ADOPTED
MOVER:	Sabrina Christian-Bennett, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Sabrina Christian-Bennett, Vicki A. Kline
ABSENT:	Maureen T. Frederick

9:04 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Also present: Human Resources Director Janet Kovick, Internal Services Director JoAnn Townend, Department of Budget & Financial Management Director Todd Bragg and Water Resources Department Director Gene Roberts. Roll call vote: Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent; Vicki A. Kline, Yea;

9:08 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Kathleen Chandler, Yea; Maureen T. Frederick, Absent; Vicki A. Kline, Yea;

After exiting executive session, the Board took action by Journal Entry.

JOURNAL ENTRY

July 11, 2017

1. After exiting Executive Session, the Board of Commissioners approved a leave without pay for a Solid Waste Management District employee from July 2 to July 11, 2017, presented by Janet Kovick, Human Resources Director.

Motion To: Approve the July 11, 2017 Journal Entry for Solid Waste Management District

RESULT:	ADOPTED
MOVER:	Sabrina Christian-Bennett, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Sabrina Christian-Bennett, Vicki A. Kline
ABSENT:	Maureen T. Frederick

Recessed: 9:09 AM

Reconvened: 1:45 PM

**PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT
PROPOSED FY 2018 TAX BUDGET
PUBLIC HEARING
JULY 11, 2017**

Commissioner Kline opened the Public Hearing at 1:45 PM.

- I. Welcome and Introductions – Commissioner Kline
- II. Reading of the Public Notice – Commissioner Kline

This public hearing is being held today to hear public comment regarding Portage County Solid Waste Management District's Proposed Fiscal Year 2018 Tax Budget.

The Tax Budget has been on display in the Portage County Commissioners' Offices and the Portage County Auditor's Office, and available for public viewing, since June 27, 2017.

Notice of this public hearing was published on June 20, 2017 in the Record-Courier Newspaper.

III. Public Comment and Questions

- a. Director Bragg has not received any comments or received any changes so it is ready to be approved as submitted.

Hearing no further comment, a motion was made by Sabrina Christian-Bennett, seconded by Vicki A. Kline to adjourn the Public Hearing at 1:46 PM

-
1. Resolution to adopt the Portage County Solid Waste Management District Tax Budget for FY 2018/17-108

RESOLUTION NO. 17-105 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on July 11, 2017 in the total payment amount of **\$14,442.43 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

RESOLUTION NO. 17-106 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

07/11/17	2	\$ 450.04
Total		\$ 450.04

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

RESOLUTION NO. 17-107

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION No. 17-108

RE: ADOPT THE 2018 TAX BUDGET FOR THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Solid Waste Management District Proposed 2018 Tax Budget Public Hearing scheduled for July 11, 2017 was advertised in the Record Courier on June 20, 2017 and has been on display at the Portage County

Commissioners' Office and in the Office of the Portage County Auditor, in compliance with ORC Section 5705; and

WHEREAS, the Proposed 2018 Tax Budget represents the best professional judgment as to the available resources and financial needs for the District's funds; now therefore be it

RESOLVED, that the Board does hereby adopted the 2018 Tax Budget for the Portage County Solid Waste Management District; and be it further

RESOLVED, that two (2) copies shall be sent to the Portage County Auditor for processing and a copy shall be sent to the Solid Waste Management District and Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

Motion To: Adjourn the Official Meeting of July 11, 2017 at 1:47 PM

RESULT:	ADOPTED
MOVER:	Sabrina Christian-Bennett, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Sabrina Christian-Bennett, Vicki A. Kline
ABSENT:	Maureen T. Frederick

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on July 11, 2017.

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

-----ABSENT-----

Maureen T. Frederick, Board Member

Amy Hutchinson, Clerk