



PortageRecycles.com

**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, July 9, 2020 at 9:05 AM with the following members present via Zoom video conference:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

**PUBLIC HEARING AND REGULAR MEETING FOR THE
SOLID WASTE MANAGEMENT DISTRICT'S PROPOSED FY 2021 TAX BUDGET**

Present: Commissioner Kathleen Clyde, Commissioner Vicki A. Kline, Commissioner Sabrina Christian-Bennett, Director Bill Steiner, Department of Budget and Financial Management Director Todd Bragg, County Administrator Gene Roberts, and Clerk Amy Hutchinson

Commissioner Clyde called the meeting to order at 9:05 AM.

I. Reading of the Notice – Commissioner Clyde

This public hearing is being held today to hear public comment regarding Portage County Solid Waste Management District's Proposed Fiscal Year 2021 Tax Budget.

The Tax Budget has been on display in the Portage County Commissioners' Office and the Portage County Auditor's Office and available for public viewing since June 25, 2020.

Notice of this public hearing was published on June 26, 2020 in the Record-Courier Newspaper.

II. Comment and Questions

- Clerk Hutchinson and Director Steiner advised no public comment was received via mail or email.

III. Adjournment of the Public Hearing on July 9, 2020 at 9:07 AM

Motion by: Commissioner Christian-Bennett

Seconded by: Commissioner Kline

All in favor: Commissioner Christian-Bennett, Commissioner Kline, Commissioner Clyde

Motion carries.

Regular Session:

July 9, 2020

Approval of Minutes July 2, 2020

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Commissioner Clyde, Yea;

Motion Carries

RESOLUTION NO. 20-096 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on July 9, 2020 in the total payment amount of **\$952.76 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-097

This resolution was omitted. No Journal Vouchers submitted. This is for numbering purposes only.

RESOLUTION NO. 20-098 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there

was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$ 415.00** dated **July 9, 2020** shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 20-099 - RE: APPROVE SPECIFICATIONS AND SET THE PROPOSAL DATE FOR RECYCLABLES PROCESSING SERVICE FOR THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for recyclables processing service for the Portage County Solid Waste District; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio via the United States Postal Service or by UPS or FedEx courier only until 2:00 p.m., E.S.T. on July 22, 2020; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on July 15, 2020, the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Portage County Solid Waste District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-100 RE: ADOPT THE 2021 TAX BUDGET FOR THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted.

WHEREAS, the Portage County Solid Waste Management District's 2021 Tax Budget public hearing scheduled for July 9, 2020 was advertised in the Record Courier on June 26, 2020 and has been on display at the Portage County Commissioners' Office and the Portage County Auditor's office since June 25, 2020, in compliance with ORC Section 5705; and

WHEREAS, the 2021 Tax Budget represents the best professional judgment as to the available resources and financial needs for the District's funds; now therefore be it

RESOLVED, that the Board does hereby adopt the 2021 Tax Budget for the Portage County Solid Waste Management District as attached Exhibit A; and be it further

RESOLVED, that two (2) copies shall be sent to the Portage County Auditor for processing prior to the July 15, 2020 deadline; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

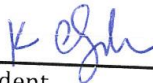
TO: Portage County Auditor

FROM: Office of Portage County Solid Waste District Commission, Department 901

RE: The Solid Waste District Commissioners of Portage County Submits its Annual Tax Budget for public view for the fiscal year commencing January 1, 2021.

(Comparative and Estimated Receipts, Expenditures, and Balances)

Fund	FY 2018 Actual	FY 2019 Actual	FY 2020	
			1st 6 Mos. Actual, 2nd 6 Mos. Est.	FY 2021 Estimated
8300, Solid Waste General Administration				
Balance, January 1	186,466	248,801	193,861	515,861
Receipts	2,954,681	3,029,045	3,500,000	3,000,000
Total Receipts and Balance	3,657,342	3,277,846	3,693,861	3,515,861
Personal Services	1,275,405	1,313,898	1,415,000	1,415,000
Other Expenses	1,616,941	1,770,087	1,763,000	2,263,000
Total Expenditures	2,892,346	3,083,985	3,178,000	3,678,000
Balance, December 31	248,801	193,861	515,861	(162,139)
Less Encumbrances	0	0	0	0
Unencumbered Balance, December 31	248,801	193,861	515,861	(162,139)
8355, OWDA				
Balance, January 1	0	0	0	0
Receipts	193,060	165,588	179,325	179,325
Total Receipts and Balance	193,060	165,588	179,325	179,325
Personal Services	0	0	0	0
Other Expenses	193,060	193,060	193,060	193,060
Total Expenditures	193,060	165,588	179,325	179,325
Balance, December 31	0	0	0	0
Less Encumbrances	0	0	0	0
Unencumbered Balance, December 31	0	0	0	0
8372, ODNR Truck and Cart upgrades				
Balance, January 1	0	0	0	0
Receipts	1,600,000	0	0	0
Total Receipts and Balance	0	0	0	0
Personal Services	0	0	0	0
Other Expenses	1,600,000	0	0	0
Total Expenditures	1,600,000	0	0	0
Balance, December 31	0	0	0	0
Less Encumbrances	0	0	0	0
Unencumbered Balance, December 31	0	0	0	0



 President
 Portage County Board of Commissioners

Discussion:

1. Waive the annual recycling fees for property located at 7684 Clio Street, Kent, Ohio

The first discussion item is a request for Journal Entry to move forward with waiving recycling fees for 7684 Clio Street in Kent, as discussed last week.

2. Waive the annual recycling fees for property located at 1559 Tallmadge Road, Brimfield, Ohio,

In regard to the Tallmadge Road property, Director Steiner received a call and email from the owners of 1559 Tallmadge Road in Brimfield, requesting the District waive recycling fees for his property, as the residence is going to be demolished. Director Steiner visited the site, took pictures and believes the recycling fees should be waived.

Director Bragg suggests the Board add an effective date to the Journal Entry and Commissioner Clyde asked Director Steiner to pull both Journal Entries to determine an appropriate effective date. Director Steiner will bring back next week.

3. Brimfield Township – No update to report.

Adjourn the Official Meeting of July 9, 2020 at 9:08 AM.

Motion: Commissioner Kline

Second: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

Kathleen Clyde, President

Vicki A. Kline, Vice President

Sabrina Christian-Bennett, Board Member

Amy Hutchinson, Clerk