



PortageRecycles.com

**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, April 16, 2020 at 9:04 AM with the following members present via Zoom video conference call:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Present: Bill Steiner and Attorney Chris Meduri

Approval of Minutes: April 9, 2020

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Clyde, Yea;

Motion Carries

RESOLUTION NO. 20-057 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 16, 2020 in the total payment amount of **\$26,713.39 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-058

This resolution was omitted. No Journal Vouchers submitted. This is for numbering purposes only.

**RESOLUTION NO. 20-059 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$ 8,588.82 dated **April 16, 2020** shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION No. 20-060 - RE: DECLARE THE NECESSITY TO PURCHASE
ONE (1) USED AUTOMATED SIDE LOAD TRUCK
FOR THE PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, pursuant to ORC 307.41, the Portage County Solid Waste District Board of Commissioners declares it necessary to purchase one (1) used side load truck to be used by the Portage County Solid Waste Management District; and

WHEREAS, it is the intent of the District to use this truck as a spare when other trucks are out of service for routine maintenance and repairs, and

WHEREAS, it is the recommendation of the Portage County Solid Waste Management District Director that this truck be purchased from Universal Powertrain, LLC,
Carco Automotive, Inc.
13289 25th Avenue NW
P. O. Box 298
Rice, MN, 56367
Total price of \$49,500.00

;now therefore be it

RESOLVED, that the District Board of Commissioners does hereby authorize the Portage County Solid Waste Management District Director Steiner to purchase a used automated truck from Carco Automotive, Inc.; and be it further

RESOLVED, that the amount of forty-nine thousand, five hundred dollars and 00/100 dollars (\$49,500.00) shall be used to the purchase the truck; and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

This truck is being purchased from a company called Carco in Minnesota that was originally from Orlando, Florida, and is a 2016 with 38,000 miles. Director Steiner was able to get the price reduced and it's a good deal for the District. District Steiner called several companies in Florida and they generally list their trucks on Govdeals.com, so he's been checking the website in case they need an additional truck in the future.

RESOLUTION NO. 20-061

**RE: AMENDMENT TO THE 2020 ANNUAL APPROPRIATION RESOLUTION NO 19-193
ADOPTED DECEMBER 19, 2019.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the 2020 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of the Dept. of Budget & Financial Management:

	Increase	Decrease
Solid Waste General Admin		
Fund: 8300 and 8355		
901 Solid Waste Management District		
83558	\$26,473	
83005		\$28,061
83009	\$28,061	
MEMO TOTAL	\$54,534	\$28,061

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

This resolution moves money around so the District can purchase the truck and a few other items.

Adjourn the Official Meeting of April 16, 2020 at 9:08 AM.

Motion: Commissioner Christian-Bennett

Second: Commissioner Kline

All in Favor: Commissioner Christian Bennett, Yea; Commissioner Kline, Yea;
Commissioner Clyde, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

Kathleen Clyde, President

Vicki A. Kline, Vice President

Sabrina Christian-Bennett, Board Member

Amy Hutchinson, Clerk