



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on April 11, 2017 at 9:06 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Absent
Maureen T. Frederick	Board Member	Present

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Human Resources Department Director Janet Kovick, Department of Budget & Financial Management Director Todd Bragg, and Clerk Amy Hutchinson

**CONSENT AGENDA**

1. **Approval of Minutes April 4, 2017**
2. **Resolutions**
  1. Approve the April 11, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./17-049
  2. Approve the April 11, 2017 Journal Vouchers. /17-050
  3. Approve the April 11, 2017 Then & Now certification as presented by the County Auditor. /17-051
  4. Amend Resolution 13-201 Authorizing the contract between the Portage County Solid Waste Management District, to provide recycling collection services, and Atwater Township/17-052
  5. Create Fund 8372, SW OWDA Trucks and Carts./17-053
  6. Create Debt Fund 8355, SW OWDA Loan 2017./17-054

**RESOLUTION NO. 17-049 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on April 11, 2017 in the total payment amount of **\$11,142.31 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Maureen T. Frederick, Yea;

**RESOLUTION NO. 17-050**

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 17-051**

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 17-052 - RE: AMEND RESOLUTION 13-201 AUTHORIZING THE CONTRACT BETWEEN THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT, TO PROVIDE RECYCLING COLLECTION SERVICES, AND ATWATER TOWNSHIP**

It was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Solid Waste Management District Board of Commissioners adopted Resolution 13-201 on December 12, 2013, authorizing the Portage

County Solid Waste Management District to enter into a contract to provide recycling collection services to Atwater Township; and

**WHEREAS,** the Board of Commissioners and the Atwater Township Trustees wish to amend the contract to convert from weekly service to bi-weekly service as outlined in Amendment No. 1 beginning on May 26, 2017; now there for be it

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners does agree to amend the contract to approve the amendment to the contract between the District and Atwater Township;

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Maureen T. Frederick, Yea;

**RESOLUTION NO. 17-053                      -                      RE:                      CREATE FUND 8372, SW OWDA TRUCKS AND CARTS**

It was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the Solid Waste Trucks and Carts Project, and

**WHEREAS,** the County Auditor has assigned fund number 8372 to the SW OWDA Trucks and Carts Project; now therefore be it

**RESOLVED,** that Fund 8372, SW OWDA Trucks and Carts be created, and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, the Department of Budget and Financial Management and the Solid Waste Management District; and be it further

**RESOLVED,** that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution

were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as follows:

Vicki Kline, Yea;        Sabrina Christian-Bennett, Absent;        Maureen T. Frederick, Yea;

**RESOLUTION NO. 17-054        -        RE:    CREATE DEBT FUND 8355, SW OWDA LOAN  
2017**

It was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,**        a loan in the amount of \$1,605,600.00 has been approved by the Ohio Water Development Authority for the permanent financing of the Trucks and Carts Project for the Solid Waste Management District, and
- WHEREAS,**        it is now necessary to create a new debt service fund in order to properly control the processing of financial related transactions involving debt service for the Solid Waste Trucks and Carts Project, and
- WHEREAS,**        the County Auditor has assigned Debt Fund Number 8355 for the SW OWDA Loan 2017; now therefore be it
- RESOLVED,**        that Fund 8355, SW OWDA Loan 2017 be created; and be it further
- RESOLVED,**        that a certified copy of this resolution be filed with the Portage County Auditor, the Department of Budget and Financial Management and the Solid Waste Management District; and be it further
- RESOLVED,**        that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as follows:

Vicki Kline, Yea;        Sabrina Christian-Bennett, Absent;        Maureen T. Frederick, Yea;

**Motion To:**        Approve the April 11, 2017 Consent Agenda for Solid Waste Management District

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Vicki A. Kline, President
<b>SECONDER:</b>	Maureen T. Frederick
<b>AYES:</b>	Maureen T. Frederick, Vicki A. Kline
<b>ABSENT:</b>	Sabrina Christian-Bennett

**Motion To:** Adjourn the Official Meeting of April 11, 2017 at 9:07 AM

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Vicki A. Kline, President
<b>SECONDER:</b>	Maureen T. Frederick, Board Member
<b>AYES:</b>	Maureen T. Frederick, Vicki A. Kline
<b>ABSENT:</b>	Sabrina Christian-Bennett

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on April 11, 2017.

-----ABSENT-----

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Vicki A. Kline, President

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Sabrina Christian-Bennett, Vice President

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Maureen T. Frederick, Board Member

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Amy Hutchinson, Clerk