



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Vicki A. Kline, Kathleen Clyde, Sabrina Christian-Bennett

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on April 4, 2019 at 9:00 AM with the following members present:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also Present: Director Bill Steiner, Clerk Amy Hutchinson

**CONSENT AGENDA**

April 4, 2019

**1. Approval of Minutes March 28, 2019**

**2. Resolutions**

- A. Approve the April 9, 2019 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./19-045
- B. Approve the April 9, 2019 Journal Vouchers./19-046
- C. Approve the April 9, 2019 Then & Now certification as presented by the County Auditor./19-047
- D. Approve the Contract Amendment with Sugar Bush Knolls./19-048

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Consent Agenda for April 4, 2019.

Roll call vote: Commissioner Christian-Bennett, Yea;  
Commissioner Clyde, Yea;  
Commissioner Kline, Yea;

**RESOLUTION NO. 19-045 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on April 9, 2019 in the total payment amount of **\$44,189.72 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

**RESOLUTION NO. 19-046 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

04/09/19	378	\$ 466.55
Total		\$ 466.55

**RESOLVED,** that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:



County Solid Waste Management District to enter into a contract to provide recycling collection services to Village of Sugar Bush Knolls; and

**WHEREAS,** the Board of Commissioners and the Village of Sugar Bush Knolls Trustees wish to amend the contract to increase the monthly fee from \$2.25 per month to \$3.25 per month as outlined in Amendment No. 1; now therefore be it

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners does agree to amend the contract to approve the amendment to the contract between the District and the Village of Sugar Bush Knolls; and be it further

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

## **REGULAR AGENDA**

April 4, 2019

### **3. Journal Entry**

- A. Personnel Action Form to hire Charles Dean as a CDL Truck Driver, replacing Richard Rabatin with an anticipated start date is April 22, 2019./ *Commissioner Christian-Bennett motion to pull this Journal Entry.*

### **4. Discussion**

- A.** Brimfield Township Zoning.  
Director Steiner has been monitoring the situation in Brimfield Township, as they are entertaining the idea of changing their zoning. The reason Brimfield Township is considering the idea is because they do not want the District to become a trash transfer station. The County maintains a trash transfer station license as a type of insurance for the District in case. Director Steiner will attend the Township meeting on April 11<sup>th</sup> and explain the District does not intend to open a transfer station and he will let the Board know what happens.
- B.** Request For Proposals - Processing of Recyclables.  
The District currently has a contract with Greenstar America for the processing of recyclables. A request for proposal will need to be completed because the District is close to \$50,000 with this vendor. A draft will be coming to the Board shortly.
- C.** Recycling Educating for the Public.  
Director Steiner mentioned he will be speaker, Facebook, social media, newspaper advertisements, asking municipalities to put on their social media website, waste

management videos – quarterly sent. is working to educate the community about the need for recycling and what exactly can be recycled.

**D. Cart Placement and Contamination Policy.**

The entire solid waste industry is trying to reduce contamination. Overall contamination rates for the County are at 19.05%, with a goal to reduce below 15%. Further education and awareness outreach programs are being created that would assist the entire County to become more aware of what you can and can't recycle. The largest contaminant found in recycling are the plastic grocery bags. The Board suggested the District investigate magnets of what are acceptable items/non-acceptable items for recycling as handouts for the Randolph Fair.

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to adjourn the Official Meeting of April 4, 2019 at 9:26 AM

Roll call vote: Commissioner Christian-Bennett, Yea;  
Commissioner Clyde, Yea;  
Commissioner Kline, Yea;

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

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Vicki A. Kline, President

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Kathleen Clyde, Vice President

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Sabrina Christian-Bennett, Board Member

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Amy Hutchinson, Clerk