



**PortageRecycles.com**

**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Kathleen Clyde, Vicki A. Kline, Sabrina Christian-Bennett

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on Tuesday, February 25, 2020 at 9:02 AM with the following members present:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also Present: Director Bill Steiner, Department of Budget and Financial Management Director Todd Bragg, Water Resources Department Director Gene Roberts, Office of Homeland Security and Emergency Management Director Ryan Shackelford, Human Resources Director Janet Kovick, Clerk Amy Hutchinson, and Brian Ames

**Approval of Minutes: February 20, 2020**

**Motion: Commissioner Christian-Bennett**

**Seconded: Commissioner Kline**

All in Favor: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Kathleen Clyde, Yea;  
Motion Carries

**Discussion**

**1. Rate and Charges Discussion**

Last October, Director Steiner brought forward a proposal for restructuring the District's finances and he presented a draft of the Rate and Service Proposal for Board review and comment.

The District is required by law to hold three public hearings for this type of proposal, and Director Steiner proposes the Board hold four. During the hearings, three levels of funding will be presented: weekly curbside, every other week curbside, and drop offs. When a community's current contract expires, they will roll into one of these programs or they can use a private hauler. A community can exit the District's contract early to join one of the programs if they so desire.

The biggest change is to the drop off as residents will start paying for the containers directly and Director Steiner recommends a rate for every improved parcel in the Townships, which is fairest way due to the costs and expenses that are incurred when operating the drop off sites.

Commissioner Christian-Bennett asked who will be enrolled immediately because they do not have contracts and Director Steiner replied Brimfield, Charlestown, Edinburg, Deerfield, and Palmyra. Commissioner Clyde noted that's part of the reason why Director Steiner has proposed the public hearings be held in the communities that would be impacted first (ie. Brimfield and the Southeast School District).

In the process of putting the presentation together, Director Steiner asks the Board to review the information for any additional comments. Commissioner Christian-Bennett suggests Director Steiner

add a sentence that states Portage County is mandated by the Ohio EPA to provide access to recycling as ratified in the plan.

The Board also discussed the legal advertisement which establishes weekly curbside service at \$68.04, every other week service \$36.00, and drop off container \$15.00. Commissioner Christian-Bennett asked if the new amount will cover the drop offs and Director Steiner noted it is still being supplemented through the Gen Fees, but Director Bragg added the rate could increase over time to around \$18-19, which is more of a realistic break even rate.

Commissioner Christian-Bennett noted by doing this, it will allow the District to offer additional services such as chemical clean up and the tire program. Director Steiner pointed out the revenue from the containers is only covering the processing costs for the materials, not the driver and the truck. Director Steiner also pointed out that the trucks servicing the drop offs need to be replaced and that expense will impact the \$15.00 charge. Each year, the rates will be reviewed and Director Bragg noted the hearings will be done again in October/November of 2020 for the 2021 rates, and that will become the pattern every year.

The Board also discussed public hearing dates for the meetings and settled on the following:

Tuesday, March 31, 2020 at 7:00 PM at Brimfield Elementary

Thursday, April 2, 2020 at 8:30 AM at the Commissioners' Office, 7<sup>th</sup> Floor

Wednesday, April 8, 2020 at 7:00 PM at Southeast High School

Thursday, April 9, 2020 at 8:30 AM at the Commissioners' Office, 7<sup>th</sup> Floor

Director Bragg will discuss the timeline with Attorney Meduri and report back and Director Steiner will coordinate the locations and advertising.

**JOURNAL ENTRY:** The District Board of Commissioners agreed to move forward with the request to place a legal advertisement in the local newspaper and hold four public hearings for the proposed rates and charges for the Solid Waste Management District as presented by Director Bill Steiner.

**Motion:** Commissioner Kline

**Seconded:** Commissioner Christian-Bennett

All in Favor: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;  
Motion Carries

Adjourn the Official Meeting of February 25, 2020 at 9:17 AM.

**Motion:** Commissioner Christian-Bennett

**Second:** Commissioner Kline

All in Favor: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Kathleen Clyde, Yea;  
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

\_\_\_\_\_  
Kathleen Clyde, President

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Vicki A. Kline, Vice President

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Sabrina Christian-Bennett, Board Member

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Amy Hutchinson, Clerk

