



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Vicki A. Kline, Kathleen Clyde, Sabrina Christian-Bennett

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on Tuesday, December 3, 2019 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Attending 9:04 AM

Also Present: Director Bill Steiner, Clerk Amy Hutchinson and County Engineer Mickey Marozzi

Commissioner Clyde asked about the Memorandum of Agreement for Route Bidding and Director Steiner will provide a copy once he gets back to the office.

CONSENT AGENDA

December 3, 2019

1. **Approval of Minutes November 26, 2019**
2. **Resolutions**
 1. Approve the December 5, 2019 bills as presented by the County Auditor./19-178
 2. Approve the December 5, 2019 Journal Vouchers as presented by the County Auditor./19-179
 3. Approve the December 5, 2019 Then & Now certification as presented by the County Auditor./19-180
 4. Enter into a Memorandum of Understanding for Route Bidding with Teamsters Local #24./19-181

Motion To: Approve the Consent Agenda for December 3, 2019

RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Vicki A. Kline
AYES:	Kathleen Clyde, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett

RESOLUTION NO. 19-178 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on December 5, 2019 in the total payment amount of **\$31,157.50 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;

RESOLUTION NO. 19-179 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the District Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

12/05/19	389	\$12.59
12/05/19	390	67.43
12/05/19	391	469.52
Total		\$ 549.54

;and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution

were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;

RESOLUTION NO. 19-180

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 19-181 - RE: ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD OF COMMISSIONERS AND FREIGHT DRIVERS, DOCKWORKERS AND HELPERS, TEAMSTERS LOCAL UNION #24 AMENDING RESOLUTION #18-079.

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Solid Waste Management District and Freight Drivers, Dockworkers and Helpers, Teamsters Local Union #24 entered into a Collective Bargaining Agreement via Resolution #18-079, and

WHEREAS, the Portage County Solid Waste Management District met with Freight Drivers, Dockworkers and Helpers, Teamsters Local Union #24, to discuss the annual route bidding process and the impact on the operations to improve efficiency; and

WHEREAS, the Memorandum of Understanding attached hereto as Exhibit A will be used to detail the terms of the modification of Article 25, Section 25.09 of the Collective Bargaining Agreement between the Portage County Solid Waste Management District and Freight Drivers, Dockworkers and Helpers, Teamsters Local Union #24; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into a Memorandum of Understanding between the Portage County Solid Waste Management District Board of Commissioners and Freight Drivers, Dockworkers and Helpers, Teamsters Local Union #24; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

ADDENDUM

The Portage County Solid Waste Management District and Freight Drivers, Dockworkers and Helpers Union, Teamsters Local #24, met on October 4, 2019 to discuss the need to move the implementation of the bid routes to a later date. The District pointed out that from Thanksgiving to the end of January is a high-volume time period for the collection of recyclables. The District believes that delaying the implementation of the bid routes for operational efficiency by keeping the drivers on the routes they were the most familiar.

The current contract language reads as follows;

25.09 Employees working in the Truck Driver Classification will bid their routes by seniority on an annual basis. All routes will be posted for bid on December 1st of each year, and bidding will be completed by December 15th of each year and go into effect on January 1 of the following year. The route bid upon by the driver and the route awarded shall be substantially the same. A route will be substantially the same when a majority of the stops composing the route placed up for bid are the same when the route is awarded, and the routes remain in the same geographic area.

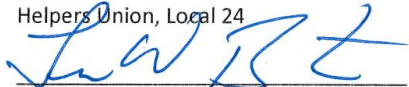
The new proposed contract language shall be as follows (in bold print);

25.09 Employees working in the Truck Driver Classification will bid their routes by seniority on an annual basis. All routes will be posted for bid on December 1st of each year, and bidding will be completed by December 15th of each year and go into effect on **the first Sunday in February** of the following year. The route bid upon by the driver and the route awarded shall be substantially the same. A route will be substantially the same when a majority of the stops composing the route placed up for bid are the same when the route is awarded, and the routes remain in the same geographic area.

All other sections of the current Collective Bargaining Agreement signed by the Portage County Solid Waste Management District Board of Commissioners and Freight Drivers, Dockworkers and Helpers Union, Teamsters Local #24 remain in effect and are not changed by this addendum.

FOR THE UNION:

Freight Drivers, Dockworkers and
Helpers Union, Local 24

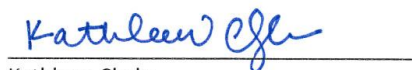


FOR THE EMPLOYER:

Portage County Solid Waste
Management District



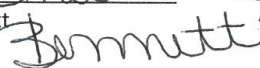
Vicki A. Kline, President



Kathleen Clyde
Vice President



Sabrina Christian-Bennett
Commissioner



Discussion:

1. CDL Driver/Mechanic I

The District recently advertised for a Mechanic I position and did not receive many applications meeting the minimum qualifications. Deputy Director Collins and Director Steiner interviewed an applicant who is a Certified Diesel Mechanic that has little to no experience but applied for either position (Mechanic I or Driver). Director Steiner would like to start this person as a Driver and potentially move him to a Mechanic I in the future.

Director Steiner is proposing the current open Mechanic I position be offered to the applicant as a Driver first. The applicant would be paid at the entry Driver rate of \$18.82 per hour. On Fridays, the District has trucks available for preventative maintenance work, greasing, oil changes and minor repairs and the Driver could be paid at a rate of \$20.38 per hour and the work will be closely monitored by the District Management staff while the applicant performs the assignments. The Mechanic I rate will be paid during these hours on Fridays only if work is being performed on a truck. Director Steiner can judge the quality of the work during the probationary period before considering him for a full-time Mechanic I position. The Driver’s probationary period is 150 days and if the applicant is promoted to the Mechanic I position, he would have another probationary period of 90 days.

The Board agreed to move forward with the request and a journal entry will be presented on next week’s Consent Agenda.

Motion To: Adjourn the Official Meeting of December 3, 2019 at 9:07 AM

RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Sabrina Christian-Bennett
AYES:	Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners’ meeting.

Vicki A. Kline, President

Kathleen Clyde, Vice President

Sabrina Christian-Bennett, Board Member

Amy Hutchinson, Clerk