



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Vicki A. Kline, Sabrina Christian-Bennett, Mike Kerrigan

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on September 11, 2018 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Present

Also Present: Water Resources Director Gene Roberts; Internal Services Director JoAnn Townend; Human Resources Department Director Janet Kovick; Department of Budget & Financial Management Director Todd Bragg; Clerk Amy Hutchinson and Deerfield Township Trustee Ed Dean

**CONSENT AGENDA**

September 20, 2018

**1. Approval of Minutes September 13, 2018**

**2. Resolutions**

- A. Approve the September 25, 2018 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./18-136
- B. Approve the September 25, 2018 Journal Vouchers./18-137
- C. Approve the September 25, 2018 Then & Now certification as presented by the County Auditor./18-138
- D. Amend Resolution No. 15-130 authorizing the contract between the Portage County Solid Waste Management District, to provide recycling collection services, and Kent State University./18-139

**Motion To:** Approve the September 20, 2018 Consent Agenda for Solid Waste Management District

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Mike Kerrigan
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline, Mike Kerrigan

**RESOLUTION NO. 18-136 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on September 25, 2018 in the total payment amount of **\$12,019.24 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-137**

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 18-138**

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 18-139 - RE: AMEND RESOLUTION 15-130 AUTHORIZING THE CONTRACT BETWEEN THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT, TO PROVIDE RECYCLING COLLECTION SERVICES, AND KENT STATE UNIVERSITY**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

**WHEREAS,** the Portage County Solid Waste Management District Board of Commissioners adopted Resolution 15-130 on August 20, 2015, authorizing the Portage County Solid Waste Management District to enter into a contract to provide recycling collection services to Kent State University; and

**WHEREAS,** the Board of Commissioners and the Kent State University wish to amend the contract as outlined in Amendment No. 1; now there for be it

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners does agree to amend the contract to approve the amendment to the contract between the District and Kent State University;

**RESOLVED,** that the Portage County Solid Waste Management District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**REGULAR AGENDA**  
September 20, 2018

**1. Journal Entries**

- A. Personnel Action Form accepting the resignation of Brett Kovacs, CDL Truck Driver, for Portage County Solid Waste Management District, effective September 28, 2018./Journal Entry
- B. Personnel Requisition authorizing the posting of the full time permanent CDL Truck Driver replacing Brett Kovacs for Portage County Solid Waste Management District./Journal Entry

**JOURNAL ENTRY**  
September 20, 2018

- 1. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Brett Kovacs, CDL Truck Driver, for Portage County Solid Waste Management District, effective September 28, 2018, presented by Janet Kovick, Human Resources Director.

**Motion to:** Approve the Journal Entry from September 20, 2018

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Mike Kerrigan
<b>AYES:</b>	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

- 2. The Board of Commissioners signed the Personnel Requisition authorizing the posting of the full time permanent CDL Truck Driver replacing Brett Kovacs for Portage County Solid Waste Management District, presented by Janet Kovick, Human Resources Director.

**Motion to:** Approve the Journal Entry from September 20, 2018

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Mike Kerrigan
<b>AYES:</b>	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

Director Townend reported in 2017, the Board advertised bids for carts and recycling containers for the District, but did not receive any bids. There has been interest from someone who would like the carts and the Prosecutor advised since they've already been declared obsolete and are under \$2,500, the last resolution is still effective and the Board can move forward with a private sale. No action needed from the Board.

**Motion To:** Adjourn the Official Meeting of September 20, 2018 at 9:03 AM

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Mike Kerrigan
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline, Mike Kerrigan

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

\_\_\_\_\_  
Vicki A. Kline, President

\_\_\_\_\_  
Sabrina Christian-Bennett, Vice President

\_\_\_\_\_  
Mike Kerrigan, Board Member

\_\_\_\_\_  
Amy Hutchinson, Clerk