



**PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT**

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in regular session on August 1, 2017 at 8:58 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Absent

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Human Resources Department Director Janet Kovick, Department of Budget & Financial Management Director Todd Bragg, and Clerk Amy Hutchinson

**CONSENT AGENDA**

1. **Approval of Minutes July 25, 2017**
2. **Resolutions**
  - A. Approve the August 1, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance. /17-115
  - B. Approve the August 1, 2017 Journal Vouchers. /17-116
  - C. Approve the August 1, 2017 Then & Now certification as presented by the County Auditor. /17-117
  - D. Amendment to the 2017 Annual Appropriation Resolution 16-207, adopted December 1, 2016./17-118

**Motion To:** Approve the August 1, 2017 Consent Agenda for Solid Waste Management District

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Sabrina Christian-Bennett, Board Member
<b>SECONDER:</b>	Vicki A. Kline, President
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Maureen T. Frederick

**RESOLUTION NO. 17-115 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 1, 2017 in the total payment amount of **\$4,439.46 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-116 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

08/01/17	19	\$ 655.94
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Total		\$ 655.94
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**RESOLVED,** that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Absent;

**RESOLUTION NO. 17-117**

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 17-118 - RE: AMENDMENT TO THE 2017 ANNUAL APPROPRIATION RESOLUTION NO. 16-207 ADOPTED DECEMBER 1, 2016**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the 2017 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of the Dept. of Budget & Financial Management:

	Increase	Decrease
Solid Waste General Admin		
<b>Fund:</b> 8300		
<b>901</b> <i>Solid Waste Management District</i>		
83004	\$ 0	50,000
83005	\$50,000	
<b>MEMO TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

Note: Grant match and Claims

; and be it further

**RESOLVED**, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED**, that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED**, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Maureen T. Frederick, Absent;

**Motion To:**                      Adjourn the Official Meeting of August 1, 2017 at 8:59 AM

**RESULT:**                      **ADOPTED**

**MOVER:**                      Sabrina Christian-Bennett, Board Member

**SECONDER:**                      Vicki A. Kline, President

**AYES:**                      Sabrina Christian-Bennett, Vicki A. Kline

**ABSENT:**                      Maureen T. Frederick

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on August 1, 2017.

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Vicki A. Kline, President

-----ABSENT -----

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Maureen T. Frederick, Board Member

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Sabrina Christian-Bennett, Vice President

\_\_\_\_\_  
Amy Hutchinson, Clerk