



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Vicki A. Kline, Sabrina Christian-Bennett, Mike Kerrigan

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on June 7, 2018 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Absent
Mike Kerrigan	Board Member	Present

Also Present: Water Resources Director Gene Roberts; Internal Services Director JoAnn Townend; Human Resources Department Director Janet Kovick; Department of Budget & Financial Management Director Todd Bragg; Clerk Amy Hutchinson

CONSENT AGENDA

June 7, 2018

1. **Approval of Minutes May 31, 2018**
2. **Resolutions**
 - A. Approve the June 12, 2018 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance. /18-080
 - B. Approve the June 12, 2018 Journal Vouchers. /18-081
 - C. Approve the June 12, 2018 Then & Now certification as presented by the County Auditor. /18-082
 - D. Revise Resolution No. 18-078 to read in its entirety as follows: transfer from fund 8300, Solid Waste General Administration, to fund 8355, SW loan 17./18-083

Motion To: Approve the June 7, 2018 Consent Agenda for Solid Waste Management District

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Vicki A. Kline
AYES:	Mike Kerrigan, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett

RESOLUTION NO. 18-080 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Mike Kerrigan, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 12, 2018 in the total payment amount of **\$66,018.17 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Mike Kerrigan, Yea;

RESOLUTION NO. 18-081

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 18-082 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Mike Kerrigan, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$ 859.26 dated **June 12, 2018** as set forth in Exhibit "A" shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Mike Kerrigan, Yea;

RESOLUTION NO. 18-083 - RE: REVISE RESOLUTION NO. 18-078 TO READ IN ITS ENTIRETY AS FOLLOWS: TRANSFER FROM FUND 8300, SOLID WASTE GENERAL ADMINISTRATION, TO FUND 8355, SW LOAN 17.

It was moved by Mike Kerrigan, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, OWDA extended the district a loan in 2017, and Fund 8355 was created to service that loan; now therefore be it

RESOLVED, that the following transfer shall be made, in the amount of \$193,060.16; as recommended by the Director of Budget and Financial-Management;

FROM: FUND 8300 SW GENERAL ADMN
ORGCODE- 83009019 ~~9210000~~ 910000 Trans Out \$ 193,060.16
TO: ~~FUND 8300 SOLID WASTE GA~~ 8355 SOLID WASTE 17 LOAN
ORGCODE - 83559012 280000 Trans In \$ 193,060.16

and be it further;

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Solid Waste Management District and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Absent; Mike Kerrigan, Yea;

JOURNAL ENTRY

June 7, 2018

1. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Richard Knezevich, Truck Driver, for Portage County Solid Waste Management District, effective June 1, 2018, presented by Janet Kovick, Human Resources Director.
2. The Board of Commissioners signed the Personnel Requisition authorizing the posting of the full time permanent Truck Driver replacing Richard Knezevich for Portage County Solid Waste Management District, presented by Janet Kovick, Human Resources Director.

Motion to: Approve the Journal Entry from June 7, 2018 for the Solid Waste Management District

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Vicki A. Kline
AYES:	Mike Kerrigan, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett

Motion To: Adjourn the Official Meeting of June 7, 2018 at 9:02 AM

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Vicki A. Kline
AYES:	Mike Kerrigan, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

-----ABSENT-----

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Mike Kerrigan, Board Member

Amy Hutchinson, Clerk