



PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on May 9, 2017 at 9:10 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Absent
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Present

Also Present: Water Resources Director Gene Roberts, Internal Services Director JoAnn Townend, Human Resources Department Director Janet Kovick, Department of Budget & Financial Management Director Todd Bragg, Clerk Amy Hutchinson, Pauline Persons, and Matt Merchant, Record Courier

Commissioner Kline was absent from today's meeting as she was on vacation.

CONSENT AGENDA

May 9, 2017

1. **Approval of Minutes May 2, 2017**
2. **Resolutions**
 - A. Approve the May 9, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./17-074
 - B. Approve the May 9, 2017 Journal Vouchers./17-075
 - C. Approve the May 9, 2017 Then & Now certification as presented by the County Auditor./17-076
 - D. Accept a grant award on behalf of the Portage County Solid Waste Management District from the Ohio Environmental Protection Agency for the 2017 Litter Management Grant for the purchase of surveillance cameras./17-077

Commissioner Christian-Bennett asked if there's a local match to the grant agreement and Director Bragg explained originally it was thought the grant would have a match, but the grant was awarded outright. The Solid Waste Management District also applied for an industrial paper shredder, but the EPA has put that on hold as they are uncertain of their own funding.

Motion To: Approve the May 9, 2017 Consent Agenda for Solid Waste Management District

RESULT: **ADOPTED**

MOVER: Sabrina Christian-Bennett, Board Member

SECONDER: Maureen T. Frederick, Board Member

AYES: Maureen T. Frederick, Sabrina Christian-Bennett

ABSENT: Vicki A. Kline

RESOLUTION NO. 17-074 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on May 9, 2017 in the total payment amount of **\$23,571.01 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

RESOLUTION NO. 17-075

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 17-076 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$ 1,348.12** dated **May 9, 2017** as set forth in Exhibit "A" shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

RESOLUTION NO. 17-077 - RE: ACCEPT A GRANT AWARD ON BEHALF OF THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT FROM THE OHIO ENVIRONMENTAL PROTECTION AGENCY FOR THE 2017 LITTER MANAGEMENT GRANT FOR THE PURCHASE OF SURVEILLANCE CAMERAS.

It was moved by Maureen T. Frederick, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Board of District Commissioners for the Portage County Solid Waste Management District adopted Resolution #17-018 on January 31, 2017, authorizing the Portage County Solid Waste Management District to submit an application with the Ohio Environmental Protection Agency for the purpose of acquiring funds for surveillance cameras through the 2017 Recycling and Litter Prevention Funds; and

WHEREAS, the Ohio Environmental Protection Agency has awarded \$6,299.10 to the Portage County Solid Waste District for the purchase of surveillance cameras; and

RESOLVED, that the Board of District Commissioners, County of Portage, State of Ohio:

Section 1: That the Board of District Commissioners hereby accepts the grant award of \$6,299.10 from the Ohio Environmental Protection Agency for the 2017 Litter Management Grant for the Portage County Solid Waste Management District, with no local match requirement, to purchase surveillance cameras for the time period of July 1, 2017 thru June 30, 2018.

Section 2: That the Portage County Solid Waste Management District is hereby authorized to enter into an agreement with the Ohio Environmental Protection Agency to implement said grant program.

Section 3: That William G. Steiner, II, Director, is hereby designated as the Authorized Official and is thereby the official signatory for all grant documents and is authorized to sign the Grant Award Agreement on behalf of the Board; and be it further

RESOLVED, that a certified copy of this resolution to be filed with the Portage County Auditor, the Solid Waste Management District and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Maureen T. Frederick, Yea;

Motion To: Adjourn the Official Meeting of May 9, 2017 at 9:12 AM

RESULT:	ADOPTED
MOVER:	Maureen T. Frederick, Board Member
SECONDER:	Sabrina Christian-Bennett, Board Member
AYES:	Maureen T. Frederick, Sabrina Christian-Bennett
ABSENT:	Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on May 9, 2017.

-----ABSENT -----

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Maureen T. Frederick, Board Member

Amy Hutchinson, Clerk