



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on Thursday, February 22, 2018 at 9:00 AM with the following members present:

| Attendee Name | Title | Status |
|---------------------------|----------------|---------|
| Vicki A. Kline | President | Present |
| Sabrina Christian-Bennett | Vice President | Present |
| Mike Kerrigan | Board Member | Present |

Also Present: Water Resources Director Gene Roberts; Internal Services Director JoAnn Townend; Human Resources Department Director Janet Kovick; Department of Budget & Financial Management Director Todd Bragg; Clerk Amy Hutchinson; Ed Dean, Deerfield Township Trustee.

CONSENT AGENDA

February 22, 2018

1. **Approval of Minutes February 15, 2018**
2. **Resolutions**
 - A. Approve the February 27, 2018 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./18-027
 - B. Approve the February 27, 2018 Journal Vouchers./18-028
 - C. Approve the February 27, 2018 Then & Now certification as presented by the County Auditor./18-029

Motion To: Approve the February 22, 2018 Consent Agenda for Solid Waste Management District

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVED: | Sabrina Christian-Bennett |
| SECONDED: | Mike Kerrigan |
| AYES: | Sabrina Christian-Bennett, Vicki A. Kline, Mike Kerrigan |

RESOLUTION NO. 18-027 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-029 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$ 10,118.29** dated **February 27, 2018** as set forth in Exhibit “A” shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

JOURNAL ENTRY
February 22, 2018

1. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Richard Knezevich as a CDL Truck Driver, replacing Jay Barrett, for the Portage County Solid Waste Management District, presented by Janet Kovick, Human Resources Director. Anticipated start date is March 5, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion to: Approve the Journal Entry from February 22, 2018

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVED: | Sabrina Christian-Bennett |
| SECONDED: | Mike Kerrigan |
| AYES: | Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline |

Motion To: Adjourn the Official Meeting of February 22, 2018 at 9:01 AM

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVED: | Sabrina Christian-Bennett |
| SECONDED: | Mike Kerrigan |
| AYES: | Sabrina Christian-Bennett, Vicki A. Kline, Mike Kerrigan |

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Mike Kerrigan, Board Member

Amy Hutchinson, Clerk