



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on December 14, 2017 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present

Also Present: Attorney Denise Smith, Internal Services Director JoAnn Townend, and Tony Badalamenti

CONSENT AGENDA

December 14, 2017

1. **Approval of Minutes December 5, 2017**
2. **Resolutions**
 - A. Approve the December 19, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./17-196
 - B. Approve the December 19, 2017 Journal Vouchers./17-197
 - C. Approve the December 19, 2017 Then & Now certification as presented by the County Auditor./17-198
 - D. Declare obsolete Portage County personal property owned by Portage County Solid Waste District./17-199

Motion To: Approve the December 14, 2017 Consent Agenda for Solid Waste Management District

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett, Board Member
SECONDED:	Vicki A. Kline, President
AYES:	Sabrina Christian-Bennett, Vicki A. Kline

RESOLUTION NO. 17-196 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on December 19, 2017 in the total payment amount of **\$2,039.63 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 17-197 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

12/19/17	2099	\$ 847.55
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12/19/17	2103	104.88
12/19/17	2104	505.38
12/19/17	2109	74.16
Total		\$ 1,531.97

RESOLVED, that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 17-198

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 17-199 - RE: DECLARE OBSOLETE PORTAGE COUNTY PERSONAL PROPERTY OWNED BY THE PORTAGE COUNTY SOLID WASTE DISTRICT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Solid Waste District Commissioners has the plant processing equipment and 50 concrete "Jersey" blocks located at the Recycling Center, which are not needed for public use, or is obsolete or unfit for the use for which it was acquired, now therefore be it

RESOLVED, that the Board of District Commissioners declares obsolete and authorizes the disposal of the following:

Plant processing Equipment and 50 Jersey blocks

;and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution

were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea;

Motion To: Adjourn the Official Meeting of December 14, 2017 at 9:01 AM

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett, Board Member
SECONDED:	Vicki A. Kline, President
AYES:	Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on December 14, 2017.

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Vacant

Amy Hutchinson, Clerk