



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on January 19, 2017 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Absent
Maureen T. Frederick	Board Member	Present

Also Present: Human Resources Department Director Janet Kovick, Atwater Township Trusee John Kovacich, Acting Clerk Deborah Mazanec, and Matt Merchant, Record Courier

Commissioner Christian-Bennett attending the Presidential Inauguration in Washington D.C.

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CONSENT AGENDA

January 19, 2017

1. **Approval of Minutes January 12, 2017**
2. **Resolutions**
 1. Approve the January 24, 2017 bills, as presented by the County Auditor and reviewed by the Department of Budget and Finance/17-0011.
 2. Approve the January 24, 2017 Journal Vouchers/17-0012.
 3. Approve the January 24, 2017 Then & Now certification, as presented by the County Auditor/17-0013.

Motion to approve the Consent Agenda from January 19, 2017

RESULT:	ADOPTED
MOVER:	Maureen T. Frederick, Board Member
SECONDER:	Vicki A. Kline, Vice-President
AYES:	Maureen T. Frederick, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett, Vice-President

RESOLUTION NO. 17-011 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on January 24, 2017 in the total payment amount of **\$14,151.78 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 16-012

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 17-013 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$ 3,407.92 dated **January 24, 2017** as set forth in Exhibit "A" shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Absent; Maureen T. Frederick, Yea;

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9:02 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Also present: ~~Director Bill Steiner and~~ Human Resources Department Director Janet Kovick. Roll call vote: Sabrina Christian-Bennett, Absent; Maureen T. Frederick, Yea; Vicki A. Kline, Yea;

9:50 AM Upon conclusion of the above referenced discussion, it was moved by Maureen T. Frederick, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Absent; Maureen T. Frederick, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took action by Journal Entry.

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JOURNAL ENTRY
January 19, 2017

1. The Board of Commissioners accepted the voluntary resignation and signed the Personnel Action Form for Jane Pietro, CDL Truck Driver for the Solid Waste Management District,

acknowledging the resignation is effective January 16, 2017, as presented by Janet Kovick, Interim Human Resources Department Director.

Motion to approve the Journal Entry from January 19, 2017

RESULT:	ADOPTED
MOVER:	Maureen T. Frederick, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Maureen T. Frederick, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett, Vice-President

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Motion To: Adjourn the Official Meeting of January 19, 2017 at 9:50 AM.

RESULT:	ADOPTED
MOVER:	Maureen T. Frederick, Board Member
SECONDER:	Vicki A. Kline, President
AYES:	Maureen T. Frederick, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett, Vice-President

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on January 19, 2017.

ABSENT

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Acting Clerk