



**PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

District Recycling Center
3588 Mogadore Road
Kent, Ohio 44240
(330) 678-8808

Solid Waste Management District Commissioners
Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline, CPA

William G. Steiner II, Director

The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.

The Solid Waste Management District Board of Commissioners met in regular session on January 12, 2017 at 9:01 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Maureen T. Frederick	Board Member	Present

Also Present: Director Bill Steiner, Human Resources Department Director Janet Kovick, Acting Clerk Deborah Mazanec, and Matt Merchant, Record Courier

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CONSENT AGENDA

January 12, 2017

1. **Approval of Minutes January 5, 2017**
2. **Resolutions**
 1. Approve the January 17, 2017 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance/17-0004.
 2. Approve the January 17, 2017 Journal Vouchers/17-0005.
 3. Approve the January 17, 2017 Then & Now certification as presented by the County Auditor/17-0006.
 4. Assessment of unpaid recycling collection services to the property taxes for the residents of Brady Lake Village/17-0007.
 5. Assessment of unpaid recycling collection services to the property taxes for the residents of Franklin Township including Twin Lakes/17-0008.
 6. Assessment of unpaid recycling collection services to the property taxes for the

residents of City of Aurora/17-0009.

7. Assessment of unpaid recycling collection services to the property taxes for the residents of the Rootstown Township/17-0010.

Motion to approve the Consent Agenda from January 12, 2017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maureen T. Frederick, Board Member
SECONDER:	Sabrina Christian-Bennett, Vice-President
AYES:	Maureen T. Frederick, Sabrina Christian-Bennett, Vicki A. Kline

RESOLUTION NO. 17-004 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on January 17, 2017 in the total payment amount of **\$32,123.70 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

RESOLUTION NO. 17-005

This resolution was inadvertently omitted. This is for numbering purposes only.

RESOLUTION NO. 17-006 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$ **19,507.89** dated **January 17, 2017** as set forth in Exhibit "A" shall be paid; and be it further

RESOLVED, that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

**RESOLUTION NO. 17-007 - RE: PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT BOARD OF
COMMISSIONERS CERTIFIES TO THE
PORTAGE COUNTY AUDITOR UNPAID
CHARGES FOR RECYCLING COLLECTION
SERVICES ON ALL RESIDENTIAL PROPERTIES
IN BRADY LAKE VILLAGE.**

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Solid Waste Management District Commissioners certifies unpaid charges for residential curbside recycling collection services for July 1, 2016

through December 31, 2016 to be placed on the Portage County Real Property Tax Duplicates for collection on the 2018 Property taxes, and

WHEREAS, it is found and determined by this Board that through Ohio Revised Code, Section 343.08 the District Commissioners can certify to the Portage County Auditor those charges unpaid for recycling services provided on mandatory recycling collection programs, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums; now therefore be it

RESOLVED, that this Board certifies to the Auditor of Portage County said charges for recycling services in Brady Lake Village, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums which have received collection service, to be placed on the real property duplicate against the lot or parcel as indicated on the attached list; and be it further

RESOLVED, that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

**RESOLUTION NO. 17-008 - RE: PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT BOARD OF
COMMISSIONERS CERTIFIES TO THE
PORTAGE COUNTY AUDITOR UNPAID
CHARGES FOR RECYCLING COLLECTION
SERVICES ON ALL RESIDENTIAL PROPERTIES
IN FRANKLIN TOWNSHIP, INCLUDING TWIN
LAKES**

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Solid Waste Management District Commissioners certifies unpaid charges for residential curbside recycling collection services for July 1, 2016 through December 31, 2016 to be placed on the Portage County Real Property Tax Duplicates for collection on the 2018 Property taxes, and

WHEREAS, it is found and determined by this Board that through Ohio Revised Code, Section 343.08 the District Commissioners can certify to the Portage County Auditor those charges unpaid for recycling services provided on mandatory recycling collection programs, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums; now therefore be it

RESOLVED, that this Board certifies to the Auditor of Portage County said charges for recycling services in Franklin Township and Twin Lakes, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums which have received collection service, to be placed on the real property duplicate against the lot or parcel as indicated on the attached list; and be it further

RESOLVED, that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

**RESOLUTION NO. 17-009 - RE: PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT BOARD OF
COMMISSIONERS CERTIFIES TO THE
PORTAGE COUNTY AUDITOR UNPAID
CHARGES FOR RECYCLING COLLECTION
SERVICES ON ALL RESIDENTIAL PROPERTIES
IN THE CITY OF AURORA**

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Solid Waste Management District Commissioners certifies unpaid charges for residential curbside recycling collection services for July 1, 2016 through December 31, 2016 to be placed on the Portage County Real Property Tax Duplicates for collection on the 2018 Property taxes, and

WHEREAS, it is found and determined by this Board that through Ohio Revised Code, Section 343.08 the District Commissioners can certify to the Portage County Auditor those charges unpaid for recycling services provided on mandatory recycling collection programs, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums; now therefore be it

RESOLVED, that this Board certifies to the Auditor of Portage County said charges for recycling services in the City of Aurora, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums which have received collection service, to be placed on the real property duplicate against the lot or parcel as indicated on the attached list; and be it further

RESOLVED, that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea;

**RESOLUTION NO. 17-010 - RE: PORTAGE COUNTY SOLID WASTE
MANAGEMENT DISTRICT BOARD OF
COMMISSIONERS CERTIFIES TO THE
PORTAGE COUNTY AUDITOR UNPAID
CHARGES FOR RECYCLING COLLECTION
SERVICES ON ALL RESIDENTIAL PROPERTIES
IN ROOTSTOWN TOWNSHIP**

It was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Solid Waste Management District Commissioners certifies unpaid charges for residential curbside recycling collection services for April 1, 2016 through December 31, 2016 to be placed on the Portage County Real Property Tax Duplicates for collection on the 2018 Property taxes, and

WHEREAS, it is found and determined by this Board that through Ohio Revised Code, Section 343.08 the District Commissioners can certify to the Portage County Auditor those charges unpaid for recycling services provided on mandatory recycling collection programs, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums; now therefore be it

RESOLVED, that this Board certifies to the Auditor of Portage County said charges for recycling services in Rootstown Township, including but not limited to mobile home parks, multi-family homes, single family homes, apartment complexes and condominiums which have received collection service, to be placed on the real property duplicate against the lot or parcel as indicated on the attached list; and be it further

RESOLVED, that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Maureen T. Frederick, Yea;

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REGULAR AGENDA

1. Jury Duty - the Director has been called to Jury Duty and will keep the Board of Commissioners apprised of his status.
2. Attorney Ron Habowski invoice for negotiations. The Board of Commissioners asked why Attorney Habowski was paid for services in addition to his retainer. The Director responded that the contract calls for \$150/hour for services provided above the retainer services agreed upon. The Board of Commissioners agreed to discuss the agreement at a later Commissioners' meeting/Journal Entry

3. 3329 Herriff Road, Rootstown

The Director advised that he went to this site today and reports that the house is gone to the foundation. He noted that there are still outbuildings on the property. The Director recommends that no future invoices be sent to this address/Journal Entry

Commissioner Frederick asked if the Director is aware of any illegal dumping in Rootstown. The Director responded that his compliance officer has a 98% success rate in dealing with complaints about illegal dumping. He added that he is applying for grant funding for a camera.

Commissioner Christian-Bennett noted that there have been reports of dumping in Edinburg Township, as well. The Director responded that the compliance officer is also working with the Township there.

Rootstown, Suffield and Sugar Bush Knolls have recently come onboard with curbside programs. The Director is working with Ravenna Township on a program there with a 2:1 resident survey in favor of the program.

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9:15 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Maureen T. Frederick that the Board of Commissioners move into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Also present: Director Bill Steiner and Human Resources Department Director Janet Kovick. Roll call vote: Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea; Vicki A. Kline, Yea;

9:44 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Maureen T. Frederick, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

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JOURNAL ENTRY

January 12, 2017

1. The Board of Commissioners accepted the recommendation of Director Bill Steiner and authorized the discontinuation of invoices for recycling service at 3329 Herriff Road in Rootstown Township. The Board of Commissioners noted that the house has been removed from its foundation.

2. The Board of Commissioners authorized payment of the December 30, 2016 Statement for professional services rendered for Solid Waste - SERB Case No. 2016-MED-08-0796 from December 5, 2016 through December 13, 2016 for **\$2,287.50**, as presented by Director Steiner.

Motion to approve the Journal Entry from January 12, 2017:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sabrina Christian-Bennett, Vice President
SECONDER:	Maureen T. Frederick, Board Member
AYES:	Sabrina Christian-Bennett, Maureen T. Frederick, Vicki A. Kline

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Motion To: Adjourn the Official Meeting of January 12, 2017 at 9:45 AM.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sabrina Christian-Bennett, Vice-President
SECONDER:	Maureen T. Frederick, Board Member
AYES:	Maureen T. Frederick, Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting on January 12, 2017.

Vicki A. Kline, President

Sabrina Christian-Bennett, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Acting Clerk