



## PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT

District Recycling Center  
3588 Mogadore Road  
Kent, Ohio 44240  
(330) 678-8808

Solid Waste Management District Commissioners  
Vicki A. Kline, Sabrina Christian-Bennett, Kathleen Clyde

William G. Steiner II, Director

*The Solid Waste District Board of Commissioners' meeting minutes are summarized. The entire proceeding has been audio recorded and is available at the Commissioners' Office at cost.*

The Solid Waste Management District Board of Commissioners met in session on January 8, 2019 at 9:00 AM with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Kathleen Clyde	Board Member	Absent

Also Present: Director Bill Steiner, Department of Budget & Financial Management Director Todd Bragg, Water Resources Department Director Gene Roberts, and Clerk Amy Hutchinson

### **Container Rate Increase:**

Director Steiner would like to gradually increase rates for customers over the next two years, with new customers receiving the increase immediately. The current increase is only applicable for weekly service communities, but multiple week service communities will also be receiving a rate increase eventually.

### **Drop Off Container Rate Increase:**

The District's drop off containers are underpriced, but Director Steiner is aware of the struggles facing Townships due to the lack of revenue. Commissioner Kline mentioned the goal to get communities to switch over to curbside recycling and Director Steiner agreed noting contamination is at 38% throughout the County. The contamination has improved with the installations of cameras and Deputy Boulton.

### **Grant Funding:**

The District is applying for an EPA grant in the amount of \$25,000 for outreach and awareness to re-decal all drop off and commercial containers, and to provide mailings which outline the program of acceptable/non acceptable items.

Commissioner Christian-Bennett asked if the District has received a true cost for curbside pick up and Director Steiner reported the District was losing \$6,000 a month on drop offs two years ago. If communities can convert to curbside, the containers would be re-allocated for commercial accounts and that would increase revenue while reducing contamination.

## **CONSENT AGENDA**

January 10, 2019

### **1. Approval of Minutes December 13, 2018**

2. **Resolutions**

- A. Approve the January 15, 2018 bills as presented by the County Auditor and reviewed by the Department of Budget and Finance./19-001
- B. Approve the January 15, 2018 Journal Vouchers./19-002
- C. Approve the January 15, 2018 Then & Now certification as presented by the County Auditor./19-003
- D. Commercial and Industrial container rate increase./19-004
- E. Approve the rate increase for drop off container./19-005

**Motion To:** Approve the January 8, 2019 Consent Agenda for Solid Waste Management District

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

**RESOLUTION NO. 19-001 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on January 8, 2019 in the total payment amount of **\$53,398.17 for Funds 8300-8399** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Absent;

**RESOLUTION NO. 19-002 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the District Board of Commissioners for the Portage County Solid Waste Management District prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are submitted by the Solid Waste Management District Director for review by the District Board of Commissioners; now therefore be it

01/15/19	272	\$ 188.55
Total		\$ 188.55

**RESOLVED,** that the District Board of Commissioners approves the attached Journal Vouchers/Entries, and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Kathleen Clyde, Absent;

**RESOLUTION NO. 19-003                      -                      RE:                      ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$ 52,149.02** dated **January 8, 2019** as set forth in Exhibit "A" shall be paid; and be it further

**RESOLVED,** that the District Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Kathleen Clyde, Yea;

**RESOLUTION No. 19-004                      -                      RE:      ADOPT PRICING FOR BUSINESS AND INDUSTRIAL RENTAL CONTAINERS PROVIDED BY THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Portage County Solid Waste Management District provides rental containers for business and industrial recycling customers, and

**WHEREAS,** processing and contamination cost increases have required that the pricing for rental containers be increased, therefore be it

**RESOLVED,** that the Board of Solid Waste District Commissioners does hereby adopt the pricing as outlined for all current customers as of January 1, 2019,

<b>Container Size</b>	<b>Monthly Rental</b>
95 Gallon Cart	\$15.00
Two Cubic Yard	\$30.00
Four Cubic Yard	\$35.00
Six Cubic Yard	\$40.00
Eight Cubic Yard	\$45.00

**RESOLVED,** that the Board of Solid Waste District Commissioners does hereby adopt the pricing as outlined for all new customers after January 1, 2019,

<b>Container Size</b>	<b>Monthly Rental</b>
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95 Gallon Cart	\$18.00* The cart must be brought to the street.
Two Cubic Yard	\$50.00
Four Cubic Yard	\$55.00
Six Cubic Yard	\$60.00
Eight Cubic Yard	\$65.00

**RESOLVED,** that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Absent;

**RESOLUTION No. 19-005 - RE: ADOPT PRICING DROP OFF RENTAL CONTAINERS FOR VARIOUS COMMUNITIES PROVIDED BY THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Portage County Solid Waste Management District provides rental containers for various communities throughout the County, and

**WHEREAS,** processing and contamination cost increases have required that the pricing for rental containers be increased, therefore be it

**RESOLVED,** that the Board of Solid Waste District Commissioners does hereby adopt the pricing as outlined for all current customers as of January 1, 2019,

<b>Previous rate</b>	<b>New Rate</b>
\$400/year/container	\$500/year/container

**RESOLVED,** that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;            Sabrina Christian-Bennett, Yea;            Kathleen Clyde, Absent;

**Motion To:** Adjourn the Official Meeting of January 8, 2019 at 9:08 AM

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Solid Waste Management District Commissioners' meeting.

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Vicki A. Kline, President

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Sabrina Christian-Bennett, Vice President

-----ABSENT-----

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Kathleen Clyde, Board Member

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Amy Hutchinson, Clerk